

Transfer Alliance Program (TAP/Honors) Newsletter

February 2020

To: TAP Students and Faculty

From: TAP Director: Dr. Yih-Mei Hu, Music Department

TAP Counselor: Dr. Michael Gold, TAP Counselor

I. TAP TRANSFERS for FALL 2020 – LAST CHANCE for TAP CERTIFICATION *

TAP students who have completed transfer applications for Fall 2020 ***must be TAP certified*** by the TAP counselor in an **appointment** during February. This is your last chance (if not previously certified). Please call (818) 947-2474 or Dr. Gold directly (818) 947-2630 or the Counseling Dept. (818) 947-2474 to schedule a half-hour TAP Certification appointment.

****TAP Certification is the key to your priority consideration for admission and/or consideration for alternate majors at our Transfer Alliance partner colleges/universities.***

For TAP students who are not transferring to UCLA or other TAP partner campuses, support letters for their transfer applications will be sent directly to the campus(es) to which they are applying.

II. APPLICATIONS to PRIVATE/INDEPENDENT COLLEGES/UNIVERSITIES

Many private/independent colleges and universities are still open for Fall 2020 and accept the

Common Application. Go to **commonapp.org** for a listing of participating colleges/universities.

Deadlines vary, but most are February-April 2020 for Fall 2020 transfer.

III. HONORS COURSE SECTIONS – STILL OPEN FOR SPRING 2020

Course	Class Number	Days	Time	Professor
Afro Am 005	14698	Tu-Th	9:40am – 11:05am	Jessica Lee
Afro Am 020	25772	Tu-Th	9:40am – 11:05am	Keidra Morris
Cinema 105	16202	Monday	6:50pm – 10:00pm	Chad Sustin
Econ 001	25773	Tu-Th	11:20am–12:45pm	Ercument Aksoy
English 103	25774	Mo-We	9:40am – 11:05am	Alison Jeffries
History 011	27638	Wednesday	6:50pm – 10:00pm	Chris Nielsen
Math 260	18212	MoTuWedTh	11:20am–12:30pm	LAVC STAFF
Math 261	19160	MoTuWedTh	9:40am – 10:50am	Susan Vo
Psych 002	25775	MoWe	11:20am–12:45pm	Kelly Kohler
Soc 003	16634	Th	6:50pm – 10:00pm	Jesse Valdez
Spanish 003	22428	TuTh	9:40am – 12:10pm	Rafael Arias
Stat 101	22011	MoWe	1:00pm –2:25pm 1hr 15min/ wk TBA	Wilson Chu

IV. **REMINDER: CONTRACTS** – the first page of your Spring semester contract(s) must be turned in by the end of Week 5 (March 13, 2020) for full-term (15 week) courses and by the end of Week 1 for short-term (8 week) courses. Late contracts will not be accepted. Please contact Dr. Hu with questions.

V. FEBRUARY IS FINANCIAL AID MONTH FOR 2020-2021 ACADEMIC YEAR

All students who want financial aid for the next academic year 2020-2021 should file their **Free Application for Federal Student Aid** by the priority deadline of March 4th this year. Go to **FAFSA.ED.GOV** today!

VI. LAVC FOUNDATION SCHOLARSHIP APPLICATIONS NOW OPEN

[Interested in Applying for Scholarships? LAVC Foundation to Offers Online Scholarship Applications.](#)

The LAVC Foundation offers many scholarships for a variety of students based on their goals/field of study/personal characteristics. Special TAP/Honors scholarships are available to transferring TAP students for Fall 20. Applications are now open! Interested students should **visit the Foundation Office in ACA 2201** to find out which applications he/she qualifies for. The submission deadline for most scholarships is mid-March, Go to <http://www.lavcfoundation.org/scholarships.php> for a complete list of available scholarships.

VII. TRANSFER SCHOLARSHIP SEASON IS HERE – BE PREPARED!

Many scholarship opportunities are available in spring for students transferring Fall 2020. Now is the time to ask professors for **letters of recommendation** to include with your transfer/scholarship applications. Letters of recommendation from professors most familiar with your academic abilities and potential for university-level work carry the most weight. As a secondary reference, an employer who knows your particular skills/talents can be a great person to ask for a letter of recommendation especially if you are working in a field related to your educational/career goals. See attached [Steps to Asking for a Letter of Recommendation](#) for a guide in how to get started. It is helpful if your reference knows a few things about you. You may want to provide them with bullet points or a brief bio about yourself and your goals so they have an idea of what to include in their letter. Make sure to give professors/employers lots of advanced notice and all the details they need including the names of the organization/school, addresses, and particulars of each scholarship. You may even provide pre-addressed and stamped envelopes to make their task easier. To search for scholarships go to the LAVC Foundation Office, see your Dept. Chair, go to the library, check online www.fastweb.com or www.finaid.org or go to UCLA Scholarship Resource Center online (see below).

Click on this link for a listing of LA Valley College Scholarships available through the LAVC Foundation.

http://www.lavcfoundation.org/scholarship_list.php

VIII. UCLA Scholarship Resource Center Available for Scholarship Research

<http://scholarshipcenter.ucla.edu/>

UCLA SRC is available to all students to assist them in their research of privately funded scholarship resources. The website has a link to the top free scholarship databases all students can access. More in-depth services are only available once students have been accepted to UCLA. Deadlines for Fall 2020 scholarships are due now through April 2019 depending on the funding source.

Other scholarship search resources online:

www.scholarshipexperts.com

www.schoolsoup.com

IX. ACCESS LMU VISIT DAY Friday, March 6, 2020 9:30a.m. – 2:30 p.m.

Check-in begins at 9 a.m. at the Hill (Malone Building, 4th floor)

Spend the day on LMU's beautiful campus at ACCESS LMU Visit Day!

This is a great opportunity for prospective transfer students to get a feel for campus life at Loyola Marymount University.

The day consists of Admission and Financial Aid Presentations, as well as a glimpse into student life from a panel of current LMU transfer students. Of course, we'll also provide lunch and take you on an extensive tour of our top-rated campus. Do not miss this opportunity!

RSVP @ <https://engage.lmu.edu/register/AccessDay>

X. SAVE THE DATE – WEDNESDAY, MARCH 6 – HBCU'S VISIT LAVC

Historically Black Colleges and Universities will be on campus Wednesday March 6th at 10:00 am to 1:00 pm for a college fair, admissions workshop to answer any questions you may have. See flyer below for more information.

SEE NEXT PAGES FOR

FEBRUARY 2020 CAREER/TRANSFER CENTER CALENDAR

and

STEPS IN ASKING FOR A LETTER OF RECOMMENDATION


































CAREER/TRANSFER CENTER

Hours: M-TH: 9AM-7PM
FRI: 9AM-2PM

Location: Student Services Annex

Phone: (818) 947-2646

February 2020

MON	TUE	WED	THU	FRI
<p>3</p>  <p>UCLA CCCP Representative 9:00AM - 4:00PM</p>  <p>Mt. Saint Mary's University Rep 2:00PM - 4:00PM</p>	<p>4</p>  <p>UCLA CCCP Representative 12:30PM - 4:30PM</p>	<p>5</p>  <p>UCLA CCCP Representative 9:00AM - 3:00PM</p>	<p>6</p>  <p>UCLA CCCP Representative 9:00AM - 2:30PM</p>	<p>7</p> <p>Don't forget to complete your FAFSA/CA Dream Act application by March 2nd!</p>
<p>10</p>  <p>CSUN Build Poder 10:00AM - 11:30AM</p> <p>BUILD PODER Build Poder Application Workshop 11:30AM - 1:00PM</p>  <p>UCLA CCCP Representative 9:00AM - 4:00PM</p>	<p>11</p>  <p>CSUN Peer Mentor 9:00AM - 3:00PM</p>  <p>UCLA CCCP Representative 9:00AM - 4:00PM</p>	<p>12</p>  <p>UCLA CCCP Representative 9:00AM - 7:00PM</p>	<p>13</p>  <p>UCLA CCCP Representative 9:00AM - 2:30PM</p>  <p>Dare to Declare (Your Major) Workshop 12:00PM - 1:30PM</p>	
<p>17</p> 	<p>18</p>  <p>CSUN Peer Mentor 9:00AM - 3:00PM</p>  <p>UCLA CCCP Representative 9:00AM - 4:00PM</p>  <p>Build Poder Application Workshop 11:30AM - 1:00PM 3:00PM - 4:30PM</p>	<p>19</p>  <p>Cal Lutheran University Representative 9:00AM - 12:00PM</p>  <p>UCLA CCCP Representative 3:00AM - 7:00PM</p>  <p>Transfer 101 Workshop 3:00PM - 4:30PM</p>	<p>20</p>  <p>UCLA CCCP Representative 9:00AM - 2:30PM</p>	<p>21</p> <p>Last Day to Drop courses without incurring fees is FEB 23rd!</p>
<p>24</p>  <p>UCLA CCCP Representative 8:00AM - 4:00PM</p>  <p>Mt. Saint Mary's University Rep 10:00AM - 1:00PM</p>  <p>Job Shadow Orientation 12:00PM - 1:30PM</p>	<p>25</p>  <p>CSUN Peer Mentor 9:00AM - 3:00PM</p>  <p>UCLA CCCP Representative</p>  <p>CSUN Representative 10:00AM - 6:30PM</p>	<p>26</p>  <p>UCLA CCCP Representative 9:00AM - 7:00PM</p>  <p>Job Shadow Orientation 5:30PM - 7:00PM</p>	<p>27</p>  <p>UCLA CCCP Representative 8:00AM - 2:30PM</p>  <p>Job Shadow Orientation 12:00PM - 1:30PM</p>  <p>Women In STEM Panel (FireSide Room) 3:00PM - 4:30PM</p>	

Please call or stop by the Career/Transfer Center to make an appointment with a representative and/or to reserve your spot for a workshop. LACCD encourages persons with disabilities to participate in its programs and activities. If you anticipate needing any type of accommodation, or have questions about the physical access provided, please contact the Career/Transfer Center at 818-947-2646 or

lavc-careertransfercenter@laccd.edu as soon as possible, but no later than ten (10) business days prior to the event.

Career/Transfer Events Sponsored by:



Los Angeles Valley College

Spring 2020 University Visits



UC Santa Barbara

** FREE lunch provided by ASU

February 28
8:00am- 5:00pm



CSU Fullerton &
UC Irvine

** FREE lunch provided by ASU

March 20
7:00am-4:30pm



UCLA Stomp Conference

FREE lunch provided

April 3
7:30am-3:30pm



CSU Northridge

** FREE lunch provided by ASU

April 24
7:45am-3:00pm

****To qualify you must have paid your ASU fee. Lunches are limited. RSVP now!**

Dates & times subject to change

Visit the Career/Transfer Center located in the Student Services Annex building or call (818) 947-2646 to sign up!

LACCD encourages persons with disabilities to participate in its programs and activities. If you anticipate needing any type of accommodation, or have questions about the physical access provided, please contact the Counseling Department at 818-947-2474 as soon as possible, but no later than ten (10) business days prior to the event.



Steps in Asking for a Letter of Recommendation

1. Approach potential recommenders first as advisors
 - a. Get to know them & let them get to know you (during office hours)
 - b. Discuss your larger interests and goals
 - c. Ask for advice about projects, courses, graduate school etc...
2. Request a recommendation letter from a professor who knows you well
 - a. Someone who will be able to discuss in detail what distinguishes you
 - b. Someone who knows you well enough to write a *strong* letter of recommendation
3. Ask (preferably in person) well in advance of the deadline
 - a. Two to four weeks may be adequate
 - b. It is helpful to consult with the recommender to see how much time is needed
4. Schedule an appointment with recommender
 - a. Discuss college and/or scholarship selection criteria
 - b. Discuss the official description of the criteria that the recommender's letter should address
 - c. Discuss **Recommendation Letter Packet** : Recommendation Letter Request Form, Student Background Information Form, Personal Statement, Transcript
 - d. Discuss extenuating circumstances, family or other responsibilities
 - e. Suggest what you would like the recommender to emphasize
 - f. Point out Recommendation letter **Deadline**
5. Write "Thank You" note to recommender

Prepare Recommendation Letter Packet – For Professor

- Recommendation Letter Request Form
- Student Background Information Form
- College Application/Scholarship Application/Description
- Instructions for recommender & Deadline
- Personal Statement
- Transcript (unofficial is okay)

Student Background Information Form

Student Name: _____
Phone Number: _____
Email Address: _____

EDUCATION

High School/GED: _____ Date: _____
College: _____ GPA: _____ Units completed: _____
College: _____ GPA: _____ Units completed: _____
College: _____ GPA: _____ Units completed: _____
Academic honors or awards: _____

Participation in Special Programs: _____

WORK EXPERIENCE

Employer: _____
Job Title: _____
Date started and ended: _____
Hours per week: _____
Responsibilities: _____

Noteworthy Distinction: _____

Employer: _____
Job Title: _____
Date started and ended: _____
Hours per week: _____
Responsibilities: _____

Noteworthy Distinction: _____

EXTRACURRICULAR ACTIVITIES

Sports: _____

Date started and ended: _____ Hours per week: _____

Describe your participation: _____

Achievements you are proud of: _____

Clubs: _____

Date started and ended: _____ Hours per week: _____

Describe your participation: _____

Achievements you are proud of: _____

Hobbies or Talents: _____

Date started and ended: _____ Hours per week: _____

Describe your participation: _____

Achievements you are proud of: _____

Hobbies or Talents: _____

Date started and ended: _____ Hours per week: _____

Describe your participation: _____

Achievements you are proud of: _____

Leadership Positions: _____

Date started and ended: _____ Hours per week: _____

Describe your participation: _____

Achievements you are proud of: _____

Leadership Positions: _____

Date started and ended: _____ Hours per week: _____

Describe your participation: _____

Achievements you are proud of: _____

Community and/or Volunteer experience _____

Date started and ended: _____ Hours per week: _____

Describe your participation: _____

Achievements you are proud of: _____

Community and/or Volunteer experience _____

Date started and ended: _____ Hours per week: _____

Describe your participation: _____

Achievements you are proud of: _____

HELPFUL INFORMATION

1. Why have you selected the instructor or counselor to write you a letter of recommendation? _____

2. Provide at least one anecdote about a positive encounter you have had with your instructor or counselor, either inside or outside the classroom _____

3. Why do you want to attend this particular school or why are you applying to this scholarship? _____

4. What do you plan to major or study in college and what career field interests you?

5. Have you had any difficulties you have had to overcome? How has it affected your life?

6. What do you think you are good at doing? Describe why _____

7. What three adjectives would you use to describe you? Explain why these three fit you

8. How do you meet the criteria of the School that you are applying to or the Scholarship that you are applying for? _____

