

Constitution

IGNITE LAVC Chapter x Women Empowerment Club

Article I. Organization

- A. Name: IGNITE LAVC Chapter x Women Empowerment Club (WEC)
- B. Purpose:
- To create a safe and supportive community where women can come together to share their experiences, challenges, and successes.
 - To shine a light on women's history and empower women's voices.
 - To raise awareness about issues that affect women, empower women strength, and to build self-confidence and self-esteem among the society through workshops and discussions.
 - To support IGNITE mission of encouraging and supporting young women through political means.
- C. Dues:
- a. All members must pay the \$10 ASO/ASU fee each semester.
 - i. If a member has trouble paying, contact Club Officers and/or Club Advisor for other ways of financing.
- D. Time, place, and frequency of the meetings:
- Fall 2023: Biweekly Friday at 1:15 p.m.
Location: on Zoom
- a. Through Zoom: <https://laccd.zoom.us/j/4086615525>
Meeting ID: 408 661 5525
- Spring 2024: TBD. (See Article IV.)
- E. Deadlines:
Club members have until two days before the ASU Chartering Club deadline.

Article II. Membership

- A. Eligibility
- Membership is open for all students who have paid their ASO fee, regardless of the gender identity of that student
- B. Service Requirement

- Club members are expected to attend most club meetings and club events.

Article III. Officers and Elections

A. Titles and Duties of Officers

- a. President: The prime director of the club. In charge of organizing events and representing the whole club at ASU-sponsored events.
- b. Vice-President: Assist the President in various tasks, including organizing club events. Take the President chair's place chair club meetings and events when the President isn't available. In the case the President position is vacant, the Vice President shall be the President of the club, with all the power of the President that is listed above. Represents the club at ASU-sponsored events.
- c. Secretary: Records minutes for the meetings and other approved events. Assist the President and Vice President in various tasks, including organizing club events. Represents the club at ASU-sponsored events.
- d. Treasurer: Overlooks the club's budget and financial records. Assists the President and Vice President in the process of organizing events. Keeps track and makes sure all club members pay the \$10 ASO fee before the deadline. Has the main voice when it comes to financial decisions for the club. Represents the club at ASU-sponsored events.
- e. ICC Representative: Attends and is the voice of the club at biweekly ICC Meetings, then reports back to the club officers. In the case both the ICC Rep. and Alternative ICC Rep. cannot attend any ICC Meeting, the ICC Rep. is responsible for finding someone else to attend, making sure that the club does not miss any ICC meetings. Represents the club at ASU-sponsored events, especially during Club Days.
- f. Alternative ICC Representative: Attends and is the voice of the club at biweekly ICC Meetings and reports back to the club officers in the case the ICC Rep. cannot attend. If available, attend ICC meetings as well. Represents the club at ASU-sponsored events, especially during Club Days.

B. Elections of officers

- a. The election shall be during a club meeting
- b. Anyone who wants to run for an officer position is required to fill out the google form to demonstrate how they fit the position, and attend election during club meeting.

C. Special Elections

- a. If a position cannot be filled from the previous year, or cannot be confirmed as an active member in the current semester, nominations and elections for that position will be held at the club's earliest convenience.
- b. At any time, if an officer feels like they cannot fulfill their responsibilities after being elected, they must contact the Club President as soon as possible along with a reason in order to find another person to replace the position. This officer shall allow the Club President 2 weeks to find someone to replace the position before ending their term.

D. Term of Office

- a. Officers shall be elected and must commit to a full academic year including Fall and Spring semesters. After one academic year, the election will be held again and this needs to be confirmed at the beginning of the Fall semester.
- b. In the case where there is no other member who can better fulfill the role of President of WEC, the current President may pursue their title beyond the two-year limit.

E. Replacement Due to Ineligibility

- a. In the case the President is not eligible (see Article II. A.), the Vice-President may take the President's title and the duties.
- b. If any of the other officer positions is vacant, any active member can run and take the position, with the majority of votes during a club meeting.

F. Quorum

- a. A quorum is defined as a majority (>50%) of the set of those members who have voted and are present during the election.

Article IV. Club Rules

- A. Club rules as set up by the board members of the Women Empowerment Club will be reviewed and approved by the club advisor early in the Fall semester.
- B. Rules when choosing meeting time:
 - a. Meeting time should be chosen based on the availability of the majority of club members, including the club advisor.
 - b. Meeting time and location shall be changed under some emergency circumstances.
 - c. There shall be more than one meeting time and location in an academic year.

- d. Meeting time, location, and frequency shall be decided as early as possible.

Article V. Amendments and motions to the club constitution

A. Method of Origination:

- a. Any member should have the right to propose an amendment.

B. Requirements for Adoption:

- a. No constitution should be adopted by less than a majority of the voting members.

Article VI. Parliamentary Procedure

- A. The most current issue of the Roberts Rules of Order and Brown Act shall be the final authority in question of Parliamentary procedure.

The Constitution Committee Signatures, Dates:

Vice President, Natalie Castillo _____

Treasurer, Gabriela Estrada _____

Secretary, Daniella Olshansky _____

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Club President _____ Trang Vu

Club Advisor _____ Fatema Baldiwala