

Monarch Math & Physics CONSTITUTION

ARTICLE I: Name

1. The name of the club will be Monarch Math & Physics
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1. The abbreviated name of the club will be M²P

The abbreviated name can be used on custom club logos

ARTICLE II: Purpose

The purpose of this club is to create an inclusive and supportive environment for students interested in all branches of Mathematics and Physics. The club aims to encourage members to collaborate and grow together in areas that they find difficult, and provide insight through personal experience and success.

ARTICLE III: Affiliation

This organization will be an affiliated club of Monarch Math & Physics

ARTICLE IV: Membership

1. Membership will be open to any enrolled student at the host college/university regardless of STEM major, ethnicity, race, religion, economic background, gender, sexual orientation, and/or disability.
2. Members must attend three out of the four meetings a month to be in good standing.
3. Members in good standing have voting rights and be eligible for financial support from the club

ARTICLE V: Governing Body

Section 1 – Officers

1. President

1. Leader and spokesperson for the club
2. Initiates and presides over meetings
3. Oversees all group activities and assists in leadership development of membership

2. Vice President

1. Assumes presidential responsibilities in the absence of the president
2. Oversees external affairs of the club (industrial relations, company tours, etc)
3. Develops and coordinates outreach activities

3. Secretary

1. Maintains complete and accurate records including memberships, minutes of meetings, attendance, and club documents
2. Registers club with the college/university each academic year
3. Tallies election votes

4. Treasurer

1. Manages club finances by keeping accurate records of money received and disbursed
2. Prepares club budget for annual reports

5. Public Relations Chair

1. Responsible for communicating events to the club's current and potential members as well as faculty and staff using designated social media (e.g., TikTok, Instagram, and Twitter)
2. Design flier/posts to promote club, and enhance the club's reputation through visual appeal at events

Section 2 – Nominations

1. A member may nominate themselves or another member for an upcoming officer election.
2. Members may be nominated for more than one office position but may only fill only one position except the national liaison position.
3. The secretary will record nominations and prepare written ballots for elections.

Section 3 – Elections/Voting

1. Elections will be held at least one month prior to the last meeting of the academic year.
2. All members in good standing will be eligible to vote.
3. Voting will be conducted as a secret ballot.
4. Ballots will be tallied in the absence of the nominees by the secretary and two members appointed by the president.
5. If there is not a majority vote, the top two candidates will hold a run-off election.
6. Officer terms are one academic year. Officers may serve in an “ex-officio” capacity after their one year of service to train and guide new officers.

Section 4 - Advisors

Club should have at least one advisor but may have multiple advisors

1. Be college/university faculty or staff members.
2. Be an active M²P member.
3. Demonstrate enthusiasm and commitment to the club and the M²P mission.
4. Provide support, guidance, and mentorship to the club students.

ARTICLE VI: Quorum/Meetings

1. A quorum should consist of at least fifty percent (50%) of all membership and a majority of the officers.
2. Meeting agendas will be prepared by the president and secretary. Meetings will be planned once a month.
3. In person meetings will take place the first and third week of the month in the MESA Center on Thursdays at 12:45pm. Discord meetings will take place the second and fourth week of the month on Thursday at TBA.

ARTICLE VII: Finance

1. The treasurer and president will be responsible for preparing a budget every academic year.
2. All distributions of funds will be approved by the treasurer, president, and advisors.

ARTICLE VIII: Resignations and Removals

Section 1 - Resignations

1. An officer may resign from office at any time, by giving written notice to the president, vice president, or advisor. The written notice of resignation must be received and acknowledged by the governing body of officers.
2. During a meeting when a resignation is presented, nominations will be taken to fill the vacancy and voting procedures will be conducted as stated in Article V.

Section 2 – Removals

1. If any member has knowledge that an officer is not fulfilling their duties or that an officer has acted or participated in activities that violate the mission of the club, she/he may call a meeting to explore charges.
2. A two-thirds vote, excluding officer under investigation, is needed for a removal.
3. Upon removal, nominations will proceed as indicated in Article V Section 3.

ARTICLE IX: Amendments

1. Amendments must be submitted in writing one week prior to voting at a regularly scheduled meeting.
2. The charter may be amended at any regular meeting with two thirds vote.