**Job Position Announcement**

Hiring Department: Public Relations

Location: ACA 2205

Contact person: Jennifer Borucki

Telephone/extension: (818) 947-2433 Email: fongjc@lavc.edu

**Position title: STUDENT WORKER**

**Days/Hours needed:** Monday-Friday, hours flexible

**List of Job duties:**

The Public Relations & Social Media Student Worker will assist the LAVC PR Office with the college's publicity and social media communication.

Must be fluent in using Snapchat, Instagram, Facebook, Twitter, TikTok, etc. and know how to create online graphics, videos & stories. Must be detail oriented, have strong communication skills, can work independently, and have passed (C or better) English 101 and/or Journalism 101. Proficiency in Adobe Photoshop and video creation software is desirable. Photography experience is preferred.

Note: Candidate must pass a PR Office writing test to be eligible for this position.

Contact fongjc@lavc.edu to schedule an interview and