**Job Position Announcement**

Hiring Department: Psychology/Dev Com

Location: LARC 220

Contact person: Roman Gratreaks

Telephone/extension: 818 947 2481 Email: gratrerr@lavc.edu

**Position title: STUDENT WORKER**

**Days/Hours needed:**

Between 8:30am and 2:00pm M-Th

And 9am to 1pm Friday

Subject to change and open to change

**List of Job duties:**

Assist faculty, staff and students on attendance software or paperwork, on student software, organizing flash cards and books, and keeping the room orderly and clean.