

Student Name _____

Student ID _____



**Career/Transfer Center
Associate in Science for Transfer Degree
Business Administration
2021-2022**

Business Administration is a broad field with many disciplines including, administration, accounting, entrepreneurship and small business, finance, law, international trade, management, marketing, operations, information systems, and real estate. This degree is designed to provide students with the core of lower division courses required to transfer to a California State University and pursue a bachelor's degree in business administration in the discipline(s) of their choice. Emphasis is on accounting, the business environment and functions, economics, law, mathematics, and quantitative analysis. For a complete listing of CSUs that accept this degree as meeting lower division major preparation, please go to the Counseling Department. In addition to the 29-30 units required for the major, students must complete 37 units of general education following the IGETC Plan or 39 units of general education following the CSU-GE Breadth for a maximum total of 60 units with a minimum GPA of 2.0.

Students completing the Associate in Business Administration for Transfer degree will have satisfied the lower division major preparation at most CSUs in Business Administration.

Academic Plan Code: V035427H

Degree Requirements: 60 CSU transferable units with a 2.0 GPA. Major courses must be passed with a minimum grade of "C" (or "P"). Completion of CSU GE or IGETC is required. *Complete additional CSU units, if needed, to reach 60 CSU transferable units.*

Required Courses: (19 units)		C	IP	N
ACCTG 001	Introductory Accounting I (5)			
ACCTG 002*	Introductory Accounting II (5)			
ECON 001*	Principles of Economics I (3)			
ECON 002*	Principles of Economics II (3)			
LAW 001	Business Law I (3)			

LIST A: Select one course (4-5 units) from the following:	C	IP	N
MATH 238*(5), or MATH 227* (4) Course used: _____			

LIST B: Select two courses (6-7 units) from the following:	C	IP	N
CAOT 082 (3), CIS 104 (3), CIS 101 (3), or BUS 001 (3) Course used: _____ Course used: _____ <i>Any course not used in List A</i>			

*This course has a prerequisite or a corequisite

Total units required for major: 29-30 +. Required general education units: 39-41 + Required transferable elective units: 0 =
Total transferable units required: 60

General Education: Full completion of GE required*	C	IP	N
<input type="checkbox"/> CSU GE Breadth or <input type="checkbox"/> IGETC Note: In addition to major requirement, students need to select a General Education pattern. Major courses may be double counted towards general education.			

*Follow **CSU General Education Certification (CSUGE)** if you are applying to the CSUs only.

OR

Follow **Intersegmental General Education Transfer Curriculum (IGETC)** if you are applying to UCs and CSUs.

**If you are applying to a private university, make an appointment with a counselor to discuss major/general education courses.

Why get an Associate Degrees for Transfer?

This program guarantees that students who earn an AA-T or AS-T degree from a California Community College will be admitted to a California State University campus. The campus you will be admitted to depends on several factors, such as the location of your community college, the program of study that a student intends to follow, and a student's competitiveness for admission. This program also provides students with the necessary preparation to transfer to the CSU system and complete a baccalaureate degree.

Students with an AA-T or AS-T degree receive:

- Admission priority
- Guaranteed admission with junior status to the CSU system
- Complete a baccalaureate degree with only 60 additional semester units (or 90 quarter units) (in a degree program that has been considered similar)

Student Success Checklist

By the end of first semester or completion of <u>15 units</u>	Schedule an appointment with a counselor to create Comprehensive Student Education Plan Confirm your major or Career and Pathway by participating in career exploration activities Complete all units in good standing
By the end of second semester or completion of <u>30 units</u>	Complete transfer-level English and Math Attend college fairs and other transfer events Meet with a counselor to update your Student Education Plan and review progress
By the end of third semester or completion of <u>45 units</u>	Meet with a counselor for graduation/transfer check Apply to transfer to a 4-year university <u>one year</u> in advance Attend transfer workshops, and university representative visits
By the end of fourth semester or completion of <u>60 units</u>	Verify you have met all AD-T requirements Complete Pre-Graduation Evaluation with a counselor Check that you submitted all required documents for the CSU/UC application

[AD-T Frequently Asked Questions \(FAQs\)](#)