

**5-Year Staffing Plan  
Academic Affairs**

Department/Positions	Annual Plan					5 Year Plan					Additional Notes
	Reg/SFP/ Cat	Class Code	Current	Current	Total	Future Positions					
			Filled	Vacant		2020/21	2021/22	2022/23	2023/24	2024/25	
<b>Academic Affairs (office)</b>											*
Vice President Of Academic Affairs	Reg	0630	1.00	0.00	1.00						
Administrative Operations Technician	Reg	2460	1.00	0.00	1.00						
Senior Administrative Assistant	Reg	2468	1.00	0.00	1.00						
Administrative Assistant	Reg	2478	3.00	0.00	3.00						
Senior Office Assistant	Reg	2425	1.00	0.00	1.00						Grant funded, but permanent employee. Currently working w/ Title III-PASO/STEM Grant
Administrative Analyst	Reg	5075	1.00	0.00	1.00						
Grants Coordinator	Cat	2209	1.00	0.00	1.00						
SFP-Program Director (Perkins)	SFP	5996	1.00	0.00	1.00						
Dean Natural/Behavioral Sciences	Reg	0640	1.00	0.00	1.00						
Academic Scheduling Specialist	Reg	5009	1.00	0.00	1.00						
Dean Foundational Skills & Learning Resources	Reg	0640	1.00	0.00	1.00						
Dean Languages and Performing Arts	Reg	0640	1.00	0.00	1.00						
Dean Adult Educ/Workforce Dev.	Cat	0640	1.00	0.00	1.00						
Dean Career/Technical Education	Reg	0640	1.00	0.00	1.00						
College Event and Venue Coordinator	Reg	5304	0.00	0.00	0.00		1				
Office Assistant	Cat	2694	0.00	1.00	1.00						
SFP-Program Director (Title V)	SFP	5996	0.00	1.00	1.00						
SFP-Program Office Assistant	SFP	5999	1.00	0.00	1.00						
SFP-Program Technician	SFP	5997	1.00	0.00	1.00						
<b>Sub Total</b>			18.00	2.00	20.00	0	1	0	0	0	

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<b>Academic Resource Center</b>											*	
Instructional Assistant - Language Arts, C basis - A-shift	Reg	4560	1.00	0.00	1.00							In general tutoring; request to extend to 12-months.
Instructional Assistant - Mathematics, A basis- A-shift	Reg	4579	1.00	0.00	1.00							
Instructional Assistant - Language Arts, C-basis, B-shift		4560	0.00	0.00	0.00				1			For all labs
Instructional Assistant- Language Arts, A-basis, A-shift	Cat	4560	1.00	0.00	1.00							For Writing Center; could be shared with Reading Lab
Computer Laboratory Assistant	Reg	4595	1.00	0.00	1.00							
<b>Sub Total</b>			4.00	0.00	4.00	0	0	0	1	0		
<b>Adult Education/Dual Enrollment</b>												
Student Services Specialist	Cat	5044	1.00	0.00	1.00							
<b>Sub Total</b>			1.00	0.00	1.00	0	0	0	0	0		
<b>Art/Art Gallery</b>												
Art Gallery Preparator	Reg	5253	0.20	0.00	0.20			1				Request in PR to increase to .5, then 1
Instructional Assistant - Art (or Indus. Tech)		5252	0.00	0.00	0.00		1					computer lab, ceramics, painting, sculpture and printmaking
<b>Sub Total</b>			0.20	0.00	0.20	0	1	1	0	0		
<b>Athletics</b>												
Athletic Trainer	Reg	5310	2.00	0.00	2.00							
Senior Office Assistant	Reg	2425	1.00	0.00	1.00							
Sports Information Specialist		2115	0.00	0.00	0.00				1			
<b>Sub Total</b>			3.00	0.00	3.00	0	0	0	1	0		

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<b>Biological Sciences</b>											*
Secretary	Reg	2480	1.00	0.00	1.00						
Life Sciences Lab Technician, D-Basis, A-shift	Reg	5263	2.00	0.00	2.00						
Life Sciences Lab Technician, D-Basis, -B-shift	Reg	5263	1.00	0.00	1.00						Funded 2 months through categorical
Life Sciences Lab Technician, C-Basis, -B-shift		5263	0.00	0.00	0.00		1				.5, 10-month
Life Sciences Lab Technician, C-Basis, -A-shift		5263	0.00	0.00	0.00				1		
<b>Sub Total</b>			4.00	0.00	4.00	0	1	0	1	0	
<b>CalWorks</b>											
SFP-Program Technician	Cat	5998	2.00	0.00	2.00						
<b>Sub Total</b>			2.00	0.00	2.00	0	0	0	0	0	
<b>Chemistry/Physics</b>											*
Chemistry Lab Technician, G-basis	Reg	5254	0.50	0.00	0.50						
Chemistry Lab Technician, C-basis	Reg	5254	1.00	0.00	1.00						
Physical Sciences Lab Technician, C-basis	Reg	5274	1.00	0.00	1.00						
<b>Sub Total</b>			2.50	0.00	2.50	0	0	0	0	0	
<b>Computer Science and Information Systems</b>											
Instructional Assistant - Inform. Tech.	Reg	4569	1.00	1.00	2.00						
Instructional Assistant - Office Administration	Reg	4582	1.00	0.00	1.00						
<b>Sub Total</b>			2.00	1.00	3.00	0	0	0	0	0	
<b>Continuing Education/Noncredit</b>											
SFP-Program Specialist	SFP	5997	0.88	0.00	0.88						Ongoing
<b>Sub Total</b>			0.88	0.00	0.88	0	0	0	0	0	

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<b>Cooperative Education</b>												
Student Services Aide	Reg	5048	0.00	1.00	1.00							* Could provide support to Workforce and Family Resource Center.
<b>Sub Total</b>			0.00	1.00	1.00	0	0	0	0	0		
<b>Earth Science</b>												
Instructional Technology/Lab Assistant			0.00	0.00	0.00				1			All Earth Science tech support- unclear classification
<b>Sub Total</b>			0.00	0.00	0.00	0	0	0	1	0		
<b>English</b>												
Secretary	Reg	2480	1.00	0.00	1.00							*
<b>Sub Total</b>			1.00	0.00	1.00	0	0	0	0	0		
<b>Health Science</b>												
Instructional Assistant - Nursing	Cat	4580	1.00	0.00	1.00							*
Patient Care Simulation Technician		5258					1					
Senior Office Assistant	Reg	2425	1.00	0.00	1.00							
<b>Sub Total</b>			2.00	0.00	2.00	0	1	0	0	0		
<b>Job Training/Extension</b>												
SFP-Program Specialist	SFP	5997	2.80	0.00	2.80							* Potential increase of 0.2
<b>Sub Total</b>			2.80	0.00	2.80	0	0	0	0	0		

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<b>Kinesiology</b>											*
Facilities Assistant	Reg	2449	3.00	0.00	3.00						
<b>Sub Total</b>			<b>3.00</b>	<b>0.00</b>	<b>3.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>LAVC Historical Museum</b>											
			0.00	0.00	0.00						No permanent Classified staff requested at this time, but needs to be reassessed in the future.
<b>Sub Total</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Library</b>											*
Library Technician, A-shift	Reg	2618	5.00	0.00	5.00	1					
Library Technician, B-shift	Reg	2618	1.00	0.00	1.00						
Library Assistant, B-shift	Reg	2621	1.00	0.00	1.00						Will investigate reclassifying position to Library Technician.
<b>Sub Total</b>			<b>7.00</b>	<b>0.00</b>	<b>7.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Mathematics</b>											*
Secretary	Reg	2480	1.00	0.00	1.00						
<b>Sub Total</b>			<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

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<b>Media Arts</b>											* Potentially could be shared with other Fine Art departments.
Instructional Assistant - Photography	Reg	5273	1.00	0.00	1.00						
Instructional Media Assistant		5292	0.00	0.00	0.00			1			
Television/Cinema Engineer		4605	0.00	0.00	0.00		1				Plan for VACC*
Computer Lab Assistant		4595	0.00	0.00	0.00			1			Plan for VACC - could be shared with IT
<b>Sub Total</b>			<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	
<b>Music</b>											*
Instructional Assistant - Music, A-shift	Reg	5268	1.00	0.00	1.00						
Piano Accompanist/Coach	Reg	5378	1.58	0.50	2.08						Unit requests additional .5. Some existing accompanist hours should be shared with Theater.
Instructional Assistant - Music B-shift		5268	0.00	0.00	0.00			0.5			
<b>Sub Total</b>			<b>2.58</b>	<b>0.50</b>	<b>3.08</b>	<b>0</b>	<b>0</b>	<b>0.5</b>	<b>0</b>	<b>0</b>	
<b>Technology</b>											
Instructional Assistant, Industrial Technology	Reg	5275	0.00	0.00	0.00				1		Not currently requested.
<b>Sub Total</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	

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<b>Theater Arts</b>												*
Performing Arts Technician	Reg	5256	1.00	0.00	1.00			1				
Costume Maker	Reg	5393	0.50	0.00	0.50		1				Increase to 1.0.	
Piano Acompanist/Coach		5378	0.00	0.00	0.00			0.5			Could be shared with Music.	
<b>Sub Total</b>			<b>1.50</b>	<b>0.00</b>	<b>1.50</b>	<b>0</b>	<b>1</b>	<b>1.5</b>	<b>0</b>	<b>0</b>		
<b>Virtual Valley</b>												*
Online Technical Support Assistant	Reg	4622	1.00	0.00	1.00							
<b>Sub Total</b>			<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
			Current	Current	TOTAL	Future Positions						
			Filled	Vacant		2020/21	2021/22	2022/23	2023/24	2024/25		
			2020/21	2020/21		2020/21	2021/22	2022/23	2023/24	2024/25		
<b>Department Totals</b>			<b>60.46</b>	<b>4.50</b>	<b>64.96</b>	<b>1.0</b>	<b>6.0</b>	<b>5.0</b>	<b>5.0</b>	<b>0.0</b>	Future position totals may include current vacancies.	