Library Science 101,
Spring 2016
February 9 - April 1

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Office: Library 105 (Special Collection's Reading Room)
Office Hours: by appointment

Required Text Book

Course Description:
This course teaches research skills essential to identifying, locating, evaluating, and referencing library resources useful in undertaking a college-level research project. Students will learn how to access, evaluate and reference (citation) research resources in both electronic and print format.

Student Learning Outcomes (SLO)
- Students will be able to use the library catalog and databases
- Students will be able to use the Internet and master the MLA citation style for a research paper

Important Dates
Remember, you are responsible to drop the class
- 2/17/16 last day to drop with a refund, and no “W”:
- 3/11/16 last day to change to pass/no pass, or credit/no credit:
- 3/19/16 last day to drop with a “W”

Grading
- 5 Syllabus & Module 1 Quiz
- 5 Online Information Competency Tutorial
- 21 Discussions (a total of discussion topics)
- 30 Homework (a total of 6)
- 20 Quiz (40 multiple choice questions from the textbook)
- 20 Final project, an annotated bibliography on a academic research topic

Grade calculation
- A 90-100%
- B 80-89%
- C 70-79%
- D 60-69%
- F 0-59%
Deadlines
All assignments must be completed and turned in no later than the due date to receive credits. Late assignments will not be given any credit, but must be turned in by the last day of class to receive a grade for the class.

Schedule & Assignments (Check weekly modules for details)

Week 1
Etudes Module 1 & 8
Chapter 1: Library Logistics: Devising a Research Plan

Week 2
Etudes Module 2
Chapter 2, Reliable Resources: Evaluating Information

Week 3
Etudes Module 3
Chapter 3: The Wayward Web: Finding Good Sites

Week 4
Etudes Module 4
Chapter 4: Database Directions: Honing Your Search

Week 5
Etudes Module 5
Chapter 5: Book Bonanza: Using the Library Catalog

Week 6
Etudes Module 6
Chapter 6: Pertinent Periodicals: Searching for Articles

Week 7
Etudes Module 7
Chapter 7: Ready Reference: Getting Answers and Chapter 8: Integrated Information: Using Sources

Week 8
Quiz
Final Project
Post-test
Exit Survey

Student with Disabilities
If you are a student with a disability requiring classroom accommodations, please contact the Student with Disability Office in a timely manner. SSD is located in the Student Services Annex, Room 175 or call SSD at (818) 947-2681 or TTD (818) 947-2680 to meet with a SSD counselor. If SSD has already sent the memo to instructor confirming accommodations required by student for this class, please make an appointment to meet with me to discuss arrangements.

Financial Aid
Financial Aid is available! Call (818) 947-2412. Go to the Financial Aid Office in the Student Services
Plagiarism and Student Conduct

Plagiarism is the use of others' words and/or ideas without clearly acknowledging their source. Plagiarism, intentional or unintentional, is considered academic dishonesty and is not tolerated. Anyone found to be plagiarizing or cheating on assignments (e.g., copying or giving answers, using 'crib' sheets, etc.) will

1. Receive a zero (fail) on the assignment, and
2. Be referred to the Vice President of Student Services for further disciplinary action, following due process.

For further information on plagiarism and Student Conduct, please refer to the LACCD Board Rules.