

Definition of Correspondence versus Distance Education

Distance Education	Correspondence Education
<p><u>Distance education</u> means education that uses one or more of the technologies to deliver instruction to students who are separated from the instructor and to support regular and substantive interaction between the students and the instructor, either synchronously or asynchronously. The technologies may include--</p> <p>(1) The internet;</p> <p>(2) One-way and two-way transmissions through open broadcast, closed circuit, cable, microwave, broadband lines, fiber optics, satellite, or wireless communications devices;</p> <p>(3) Audioconferencing; or</p> <p>(4) Video cassettes, DVDs, and CD-ROMs, if the cassettes, DVDs, or CD-ROMs are used in a course in conjunction with other technologies.</p>	<p><u>Correspondence education</u> means:</p> <p>(1) Education provided through one or more courses by an institution under which the institution provides instructional materials, by mail or electronic transmission, including examinations on the materials, to students who are separated from the instructor.</p> <p>(2) Interaction between the instructor and the student is limited, is not regular and substantive, and is primarily initiated by the student.</p> <p>(3) Correspondence courses are typically self-paced.</p> <p>(4) Correspondence education is not distance education.</p>
<p>Effective instructor initiated communication on LMS/Course site</p> <ul style="list-style-type: none"> • A welcome message to students • Provide a syllabus and course assignment outline 	<p>Students initiate communication about the course:</p> <ul style="list-style-type: none"> • Email instructor with no response • Student appeals to Distance education office and Departments/chairs for assistance
<p>Instructor sends out announcements about:</p> <ul style="list-style-type: none"> • Introduction of new material every week • Class progress and notable trends in the current class 	<p>Minimum generic messages/announcements about:</p> <ul style="list-style-type: none"> • Assignment's open and due dates • General problems and solutions • No messages at all
<p>Instructor – student communication by any of the following:</p> <ul style="list-style-type: none"> • E.g. Course chat-room; Skype; CCC Confer • Designated discussion forum • Private message/email 	<p>For Instructors:</p> <ul style="list-style-type: none"> • There are no office hours, • No obvious interaction with students • Students trouble shoot their own problems
<p>Instructors build classroom community by:</p> <ul style="list-style-type: none"> • Creating a free thinking space in chat or forums for students • Discussions are monitored • Instructors respond to students in discussion forums and chat topics 	<p>Instructors:</p> <ul style="list-style-type: none"> • Close off chat room to students • Lock down forums to students • Instructors do not interact with students in discussion forum assignments
<p>Instructor's feedback to student on assignments:</p> <ul style="list-style-type: none"> • Provide feedback in a timely manner, • Which elicit critical thinking skills, • Which are not outsourced to publisher, but if they are, individual student feedback is provided on course site. 	<p>Instructors only create assignments which:</p> <ul style="list-style-type: none"> • Are automatically graded, • Are objective based assignments, • Instructors give no additional feedback on course site beyond the automated score regardless of assessment tool.