

Declaring Major, Objective, Course Work

Declaring an Academic Objective

The VA requires students to declare an academic objective, (occupational certificate, associate degree or transfer program) in order to certify your benefits. Only courses that meet the requirements for your academic objective may be certified. The VA will only pay for one major at a time. Changes to your major or academic objective must be reported to the Veterans Program Office and you must complete a new Student Educational Plan (SEP) with the counselor.

Adding/Withdrawing from Classes

You must notify the Veterans Program Office of any enrollment changes to your original certification request (adding/dropping classes including section changes) as soon as the change takes place.

Taking Classes Concurrently

It is acceptable to take classes at another college or university. Valley College students must obtain an approval letter (Parent School Letter) from our Veterans Services Office before enrolling in classes at another college or university.

INC Grades

If you received an INC, you are responsible for notifying the office when the INC is changed to a letter grade.

Repeating Courses

The VA does not pay for successfully completed courses more than once. There are some courses listed in the college catalog that require a specific minimum grade for successful completion of course requirements. These courses may be approved by the VA for repeatability.

Veterans Resource Center (VRC)

The Veterans Resource Center (VRC) at Los Angeles Valley College opened in 2012. In the VRC we have dedicated staff who are available to help with applying for admission, enrollment, VA benefits, and referral to other services outside of LAVC. The academic success of each veteran on our campus is our number one priority. In addition to providing services to veterans, we also encourage spouses and dependents to utilize our services as well.

The VRC space is available for veterans on campus to connect and continue engaging with one another. We have space for studying and laptops for your use.

The Veterans Resource Center (VRC) is located in the Student Services Building, Mosaic Center, Room 206.

Helpful Information

VA Benefits Payment Status

888 442-4551

Attendance Verification

877 823-2378

Other VA Benefits

800 827-1000

Military Service Records

<http://www.archives.gov>

Los Angeles Valley College

Student Services Center – Mosaic Center
2nd floor
5800 Fulton Ave.
Valley Glen, CA 91401
818.778.5627

www.lavc.edu/veterans

Veterans Services



Los Angeles Valley College

Tel: 818.778.5627
Tel: 818.947-7284 Outreach
Fax: 818.947.7283
veteransinfo@lavc.edu

LAVC VETERANS PROGRAM

The United States Government believes that the more education and training you have the better your chances of obtaining the job or career you want.

At Los Angeles Valley College we offer benefits for: active-duty veterans, reservists, veteran's with service-connected disabilities and their dependents.

VETERANS PROGRAM PROCESSES BENEFITS FOR:

1. **Chapter 30** - Montgomery GI Bill MGIB – Active Duty
2. **Chapter 31** - Vocational Rehabilitation Program (VPR)
3. **Chapter 33** - Post 9/11 GI Bill
4. **Chapter 35** - Survivors and Dependents Benefits
5. **Chapter 1606** - Montgomery GI BILL MGIB – Selected Reserve
6. **Chapter 1607**- Reserve Educational Assistance Program (REAP)



STEPS TO INITIATE VA EDUCATIONAL BENEFITS

1. **Apply for VA benefits:** logon to VONAPP <http://vabenefits.vba.va.gov/vonapp/default.asp>
2. **Apply to LAVC:** logon to <http://www.lavc.edu> and select "Apply online." The Admission Office will email you a student ID number and instructions about obtaining a registration appointment.
3. **Request Transcripts:** If you have attended college(s) outside the Los Angeles Community College District (LACCD), you must request transcripts to be mailed directly to LAVC Admissions Office since hand-delivered transcripts are not considered official. **In order for VA benefits certification(s) to be processed, transcripts must be received no later than your second semester of attendance.**
4. **Apply for Financial Aid:** applying for financial aid is highly recommended since this will **not** affect your VA benefits. Logon to <http://www.fafsa.ed.gov>
5. **Complete – OAC:** Complete the three Core Services:
Orientation: Complete online at <https://www.lavc.edu> orientation.
Assessment: Review the pre-assessment video online at: <http://www.lavc.edu/assessment/index.html> then contact the Assessment Center at (818) 947-2587 located at SSC 242 to schedule an appointment for the English and Math Assessment.

Counseling/Educational Planning: Complete the First Semester Educational Planning (SEP) online at <https://www.lavc.edu/advising> or attend an in-person session conducted by a counselor.

Make an appointment with a counselor for a veteran SEP. Appointments are available online only if there are **no** transcripts from outside the district that requires evaluation by the counselor. For an appointment, logon to: <http://lavc.edu/counseling>

NOTE: You must schedule a 1-hour counseling appointment for an evaluation of transcripts from outside the LA Community College District (LACCD) by calling (818) 947-2600, ext.4200 or visit the Counseling Office. **If you submitted out-of-LACCD transcripts after your initial SEP appointment, you must schedule another counseling appointment for an updated SEP.**

REQUIRED DOCUMENTS

CHAPTER 30, 1606, and 1607
(Montgomery GI Bill – Active Duty)
(Montgomery GI Bill – Selected Reserve)
(Reserve Educational Assistance Program (REAP))

- Student Educational Plan (SEP)
- Copy of DD-214 (Member 4)
- Eligibility Letter

CHAPTER 31
(Vocational Rehabilitation Program)

- Student Educational Plan (SEP)
- Copy of DD214 (Member 4)
- 28-1905 Form (provided by Vocational Rehabilitation Counselor)

CHAPTER 33
(Post 9/11 GI Bill)

- Student Educational Plan (SEP)
- Copy of DD214 (Member 4)
- Eligibility Letter

Reminder: minimum 7 units are required to be eligible to receive a percentage of Basic Allowance for Housing (BAH).

CHAPTER 35
(Survivors and Dependents)

- Student Educational Plan (SEP)
- Copy of DD214 or File No.
- Eligibility Letter

