**Bomb Threat Checklist**

 Time/date call was received:

 Call recipient‘s name:

 Caller ID of caller:

 Telephone number receiving call:

 Length of call:

 Origin of call:

**Do not interrupt. Try to keep the caller talking. Once caller has finished speaking ask the following questions**

 When is the bomb going to explode?

 Where is the bomb right now?

 What does the bomb look like?

 What kind of bomb is it?

 What will cause the bomb to explode?

 How do you know so much about the bomb?

 Did you place the bomb? Why?

 Where are you now?

 What is your name?

 What is your phone number?

 What is your address?

After receiving this call, report it immediately to the College Sheriff, ext. 2911, then fill out the rest of this form.

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**Bomb Threat Checklist (page2)**

 By the description of the bomb location, did the caller appear familiar with the facility/grounds?

 Yes No

  Male Female

 Approx. age:

 Voice characteristics:

Loud Raspy Other:

 Speech: Fast Whispered Distorted

 Language:

Soft

Intoxicated

Slow Stutter Nasal

High pitch

Pleasant

Normal Slurred Other:

Deep/low

Distinct

Lisp

Excellent

Fair

Poor

 Accent:

Good

Taped message

Foul (cursing)

Well-spoken/educated Message read by caller Other:

Local

Other:

 Manner: Calm Righteous Angry Laughing

 Background sound: Voices

Foreign

Rational

Irrational

Deep breathing

Other (sounded like):

House noises

Not local

Coherent Incoherent Clearing throat

Music

Disguised

Deliberate Emotional Cracking voice

Airplanes

Motor

PA system \_ Quiet

Party atmosphere

Clear Train Bedlam

Animal sounds

Factory machinery Street noises/traffic Static

Office machinery

Other: