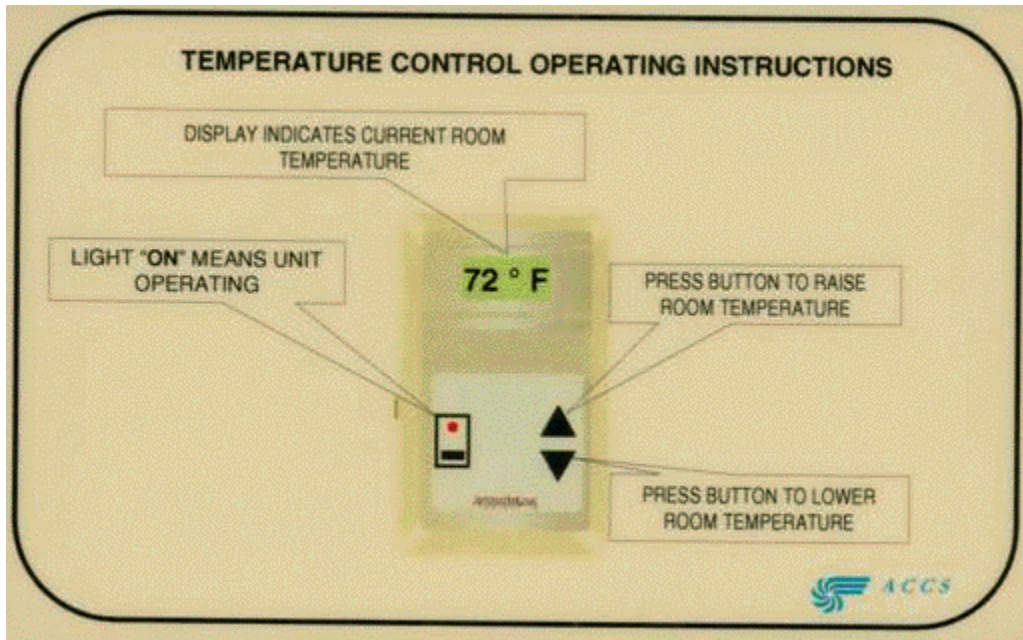


TEMPERATURE CONTROL

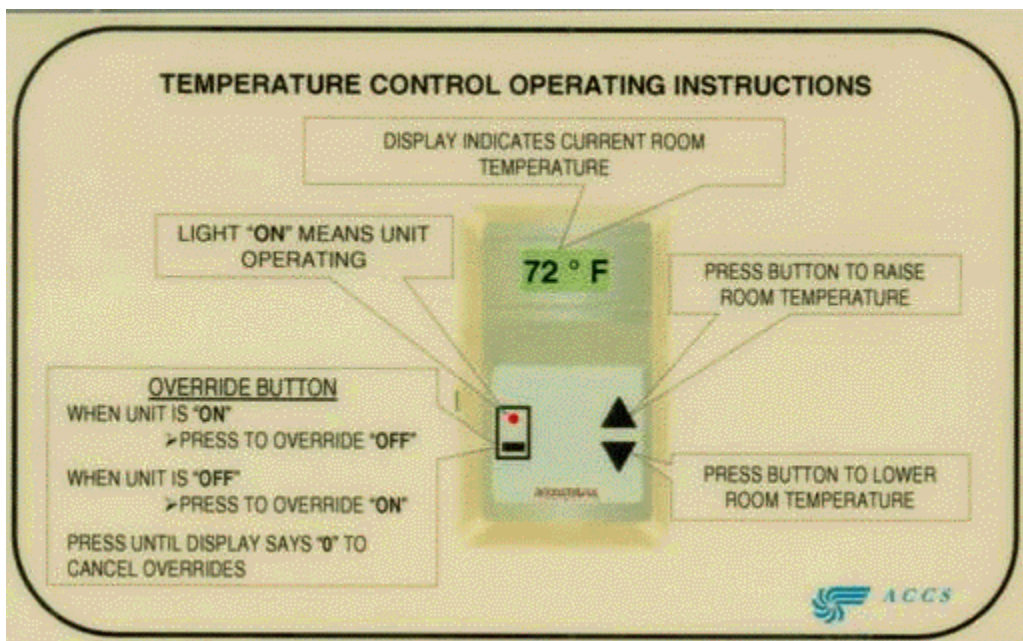
The new types of room air conditioning controls may look alike but actually have multiple functions. They all have a red light that indicates if the equipment is on or off, and a small black override button located below the red light, will allow you to turn the equipment on or off, a temperature indicator and temperature adjustment switches.



This is a typical office air conditioning wall control placard.

Anytime the red light is 'OFF', the override button may be pushed to start the local fan for ventilation and if needed start the heating system. Cooling is available from 7:30AM until 10:00PM during the week and only on the weekend if there are adequate cooling requests on campus. Each time you push the button you will increase the time the equipment is **ON** by 60 minutes, up to the maximum of 360 minutes. If you push the button too many times and want to go back to zero, you must hold the button down for three seconds and the setting will revert to zero. To change the temperature setting for the room push the top black "arrow head" button once for each degree you would like the temperature to go up, and push the down "arrowhead" button to lower the temperature. The temperature can only be adjusted up or down 2 degrees from the central setting. The central setting is 73 degrees and is determined in the Central Plant EMS (Energy Monitoring System).

If the red light is 'ON', and the override button is pushed the running unit will STOP. But the red light will not go 'OFF'. This procedure may be used to silence the fan noise in a classroom. Each time you push the button you will increase the time the equipment is OFF by 60 minutes, up to the maximum of 360 minutes. *This is the preferred method to disable the unit for short periods of time.* This will allow the next class to receive heating or cooling. If you push the button too many times and want to go back to zero, you must hold the button down for three seconds and the setting will revert to zero.



This is a typical classroom air conditioning wall control placard.

And PLEASE note, that leaving the windows open or stacking books or furniture in front of temperature controls will affect your room temperature.

