

**5-Year Staffing Plan
Academic Affairs**

Department/Positions	Annual Plan					5 Year Plan					Additional Notes
	Reg/SFP/ Cat	Class Code	Current	Current	Total	Future Positions					
			Filled	Vacant		2017/18	2018/19	2019/20	2020/21	2021/22	
			2017/18	2017/18		2017/18	2018/19	2019/20	2020/21	2021/22	
Academic Affairs (office)											*
Vice President Of Academic Affairs	Reg	0630	1.00	0.00	1.00						
Administrative Aide	Reg	2460	1.00	0.00	1.00						
Administrative Secretary	Reg	2468	1.00	0.00	1.00						
Senior Secretary	Reg	2478	3.00	0.00	3.00						
Administrative Analyst	Reg	5075	1.00	0.00	1.00						
Grants Coordinator	Cat	2209	1.00	0.00	1.00						
SFP-Program Director (Perkins)	SFP	5996	1.00	0.00	1.00						
Dean Natural/Behavioral Sciences	Reg	0640	1.00	0.00	1.00						
Academic Scheduling Specialist	Reg	5009	1.00	0.00	1.00						
Dean Foundational Skills & Learning Resources	Reg	0640	1.00	0.00	1.00						
Dean Languages and Performing Arts	Reg	0640	1.00	0.00	1.00						
Dean Adult Educ/Workforce Dev.	Cat	0640	1.00	0.00	1.00						
Dean Career/Technical Education	Reg	0640	1.00	0.00	1.00						
Office Assistant	Cat	2694	1.00	0.00	1.00						
SFP-Program Director (Title V)	SFP	5996	1.00	0.00	1.00						
SFP-Program Office Assistant	SFP	5999	0.80	0.00	0.80						
SFP-Program Specialist	SFP	5997	1.00	0.00	1.00						
Career Pathways Specialist	Cat		0.00	0.00	0.00	1					PC needs to create position. To be funded out of regional strong workforce.
Sub Total			18.80	0.00	18.80	1	0	0	0	0	

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			2017/18	2017/18		2017/18	2018/19	2019/20	2020/21	2021/22		
Academic Resource Center											*	
Instructional Assistant - Language Arts, C basis - A-shift	Reg	4560	1.00	0.00	1.00							In general tutoring; request to extend to 12-months.
Instructional Assistant - Mathematics, A basis- A-shift	Reg	4579	1.00	0.00	1.00							12-month assignment
Instructional Assistant - Information Tech A-shift		4569	0.00	0.00	0.00	1						Could be shared with Library
Instructional Assistant - Language Arts - B-shift		4560	0.00	0.00	0.00		1					For all labs
Instructional Assistant- Language Arts -A-shift		4560	0.00	0.00	0.00			0.5				For Writing Center; could be shared with Reading Lab
Computer Laboratory Assistant	Reg	4595	1.00	0.00	1.00							
Sub Total			3.00	0.00	3.00	1	1	0.5	0	0		
Art Gallery												
Art Gallery Preparator	Reg	5253	0.20	0.00	0.20				1			Request in PR to increase to .5, then 1
Instructional Assistant - Art (or Indus. Tech)		5252	0.00	0.00	0.00					1		computer lab, ceramics, painting, sculpture and printmaking
Office Assistant (.4)		2693	0.00	0.00	0.00			1				Could be shared with other departments.
Sub Total			0.20	0.00	0.20	0	0	1	1	1		
Athletics												
Athletic Trainer	Reg	5310	2.00	0.00	2.00							
Senior Office Assistant	Reg	2425	1.00	0.00	1.00							
Sports Information Specialist		2115	0.00	0.00	0.00			1				
Stadium Manager			0.00	0.00	0.00					1		
Sub Total			3.00	0.00	3.00	0	0	1	0	1		

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Biological Sciences												*
Secretary	Reg	2480	1.00	0.00	1.00							
Life Sciences Lab Technician, D Basis, A-shift	Reg	5263	2.00	0.00	2.00							
Life Sciences Lab Technician, C Basis - B-shift	Reg	5263	1.00	0.00	1.00							Request to increase to 12-month
Life Sciences Lab Technician-B shift		5263	0.00	0.00	0.00					1		.5, 10-month request
Sub Total			4.00	0.00	4.00	0	0	0	0	1		
CalWorks												
SFP-Program Technician	SFP	5998	1.00	0.00	1.00							
Sub Total			1.00	0.00	1.00	0	0	0	0	0		
Computer Science and Information Systems												*
Instructional Assistant - Inform. Tech.	Reg	4569	1.00	0.00	1.00							Serves Business, too
Instructional Assistant - Inform. Tech.		4569	2.00	0.00	2.00							
Instructional Assistant - Office Administration	Reg	4582	1.00	0.00	1.00							
Sub Total			4.00	0.00	4.00	0	0	0	0	0		
Chemistry/Physics												*
Chemistry Lab Technician, G-basis	Reg	5254	0.50	0.00	0.50							
Chemistry Lab Technician, C-basis	Reg	5254	1.00	0.00	1.00							
Physical Sciences Lab Technician, C-basis	Reg	5274	1.00	0.00	1.00							
Sub Total			2.50	0.00	2.50	0	0	0	0	0		
Continuing Education/Noncredit												
SFP-Office Assistant	SFP	5999	0.00	0.00	0.00				1			Used to have, secondary request
SFP-Program Technician	SFP	5998	1.00	0.00	1.00							
SFP-Program Specialist	SFP	5997	0.88	0.00	0.88							Ongoing
Sub Total			1.88	0.00	1.88	0	0	0	1	0		

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Cooperative Education												*
Office Assistant	Reg	2694	1.00	0.00	1.00							
Sub Total			1.00	0.00	1.00	0	0	0	0	0		
Earth Science												
Instructional Aide			0.00	0.00	0.00				1			All Earth Science tech support- unclear classification
Sub Total			0.00	0.00	0.00	0	0	0	1	0		
English												*
Secretary	Reg	2480	1.00	0.00	1.00							
Sub Total			1.00	0.00	1.00	0	0	0	0	0		
Foreign Language & Communications												
Instructional Assistant - Liberal Arts		4589	0.00	0.00	0.00				1			To share in Speech Lab
Sub Total			0.00	0.00	0.00	0	0	0	1	0		
Health Science												*
Instructional Assistant - Nursing	Cat	4580	0.00	0.00	0.00	1						
Patient Care Simulation Technician		5258	0.00	0.00	0.00			1				
Senior Office Assistant	Reg	2425	1.00	0.00	1.00							Unit requests an additional to be considered
Sub Total			1.00	0.00	1.00	1	0	1	0	0		
JPTA												*
SFP-Program Specialist	SFP	5997	2.60	0.00	2.60							
Sub Total			2.60	0.00	2.60	0	0	0	0	0		

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Kinesiology											*	
Facilities Assistant	Reg	2449	2.00	0.00	2.00							
Secretary	Reg	2480	0.00	0.00	0.00		1					
Sub Total			2.00	0.00	2.00	0	1	0	0	0		
LAVC Historical Museum												
			0.00	0.00	0.00							No permanent Classified staff requested at this time, but needs to be reassessed in the future.
Sub Total			0.00	0.00	0.00	0	0	0	0	0		
Library											*	
Library Technician, A-shift	Reg	2618	4.00	1.00	5.00	1						
Library Technician, B-shift	Reg	2618	1.00	0.00	1.00							
Instructional Assistant -Information Tech B-shift		4569	0.00	0.00	0.00				1			
Instructional Assistant -Information Tech A-shift	Reg	4569	0.00	0.00	0.00		1					Could be shared with ARC
Library Assistant. B-shift	Reg	2621	1.00	0.00	1.00							
Sub Total			6.00	1.00	7.00	1	1	0	1	0		
Mathematics											*	
Senior Office Assistant	Reg	2425	1.00	0.00	1.00							Grant funded, but permanent employee. Currently working w/ Title III-PASO/STEM Grant
Secretary	Reg	2480	1.00	0.00	1.00							
Sub Total			2.00	0.00	2.00	0	0	0	0	0		

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Media Arts											* All potentially could be shared with other Fine Art departments.	
Instructional Assistant - Photography	Reg	5273	1.00	0.00	1.00							
Radio Station Technician			0.00	0.00	0.00				1			Position does not currently exist in the District.
Television/Cinema Engineer		4605	0.00	0.00	0.00	1						
Computer Lab Assistant		4595	0.00	0.00	0.00				1			Plan for VACC
Cinema and Media Arts IA			0.00	0.00	0.00					1		Position currently does not exist in district.
Sub Total			1.00	0.00	1.00	0	1	0	2	1		
Music											*	
Instructional Assistant - Music, A-shift	Reg	5268	1.00	0.00	1.00							
Piano Accompanist/Coach	Reg	5378	2.06	0.00	2.06							Some accompanist hours should be shared with Theater.
Instructional Assistant - Music B-shift	Reg	5268	0.00	0.00	0.00			0.5				
Sub Total			3.06	0.00	3.06	0	0	0.5	0	0		
Psychology											*	
Instructional Assistant - Language Arts - A or B-shift	Reg	4560	0.00	0.00	0.00			0.5				Could be shared with Writing Center / ARC.
Sub Total			0.00	0.00	0.00	0	0	0.5	0	0		
Technology											*	
Electronics Laboratory Technician	Reg	4558	1.00	0.00	1.00							
Sub Total			1.00	0.00	1.00	0	0	0	0	0		

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Theater Arts												*
Performing Arts Technician	Reg	5256	1.00	0.00	1.00				1			
Publicity/Box Office Manager			0.00	0.00	0.00			1				To be shared with other departments. No current position exists. Needed staffing for VACC.
Costume Maker	Reg	5393	0.50	0.00	0.50			1				Increase to 1.0
Sub Total			1.50	0.00	1.50	0	0	2	1	0		
Virtual Valley												*
Online Technical Support Assistant	Reg	4622	1.00	0.00	1.00							
Sub Total			1.00	0.00	1.00	0	0	0	0	0		
			Current	Current	TOTAL	Future Positions						
			Filled	Vacant		2017/18	2018/19	2019/20	2020/21	2021/22		
			2016/17	2016/17								
Department Totals			61.54	1.00	62.54	4.0	4.0	6.5	8.0	4.0	Future position totals may include current vacancies.	