**PETITION - Skills Certificate**

***Associate Teacher, Preschool, Literacy Emphasis (Skill Cert. E)***

NOTE: THIS WILL NOT SHOW UP ON YOUR TRANSCRIPTS

Please complete this petition and return to: Academic Affairs in the Administration Building Room101 (818) 947-2326

NOTE: CERTIFICATE REQUESTS MAY TAKE UP TO 30 DAYS TO PROCESS

Name________________________________________ ID # 88 ____________________

Address_________________________ Phone (H)_____________ (W)_____________

City____________________________ State________________ Zip Code________________

E-Mail Address:__________________________________

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DATE STUDENT SIGNATURE

Ethnic Identity (optional, for Federal statistics) ☐ Female ☐ Male

(All courses must be completed with a grade of “C” or better)

**REQUIRED COURSES (must complete all below):**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Grade</th>
<th>LAVC</th>
<th>College name:</th>
<th>Verified by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>CD 1 Child Growth and Development</td>
<td>(3)</td>
<td></td>
<td>LAVC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CD 4 Creative Experiences for Children II</td>
<td>(3)</td>
<td></td>
<td>LAVC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CD 11 Child, Family and Community</td>
<td>(3)</td>
<td></td>
<td>LAVC</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

REQUIRED UNITS SUBTOTAL = 9

* This course has a prerequisite.

**PLUS THREE UNITS FROM THE FOLLOWING:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Grade</th>
<th>LAVC</th>
<th>Other college</th>
</tr>
</thead>
<tbody>
<tr>
<td>CD 35 Fostering Literacy Development In Young Children</td>
<td>(3)</td>
<td></td>
<td>LAVC</td>
<td></td>
</tr>
<tr>
<td>CD 36 Literature for Early Childhood</td>
<td>(1)</td>
<td></td>
<td>LAVC</td>
<td></td>
</tr>
<tr>
<td>CD 37 Literature for School Age Children</td>
<td>(2)</td>
<td></td>
<td>LAVC</td>
<td></td>
</tr>
</tbody>
</table>

ELECTIVE UNITS SUBTOTAL = 3

MINIMAL NUMBER OF UNITS REQUIRED = 12 = TOTAL REQ’D & ELECTIVE COMPLETED

**RESIDENCY REQUIREMENT:** 1/5th or 20% of the units required for an occupational certificate be taken (in residence) at LAVC. Less than .5 units are rounded down to the nearest unit, .5 and more are rounded up. For classes completed at colleges other than LAVC an official sealed transcript must be submitted with this petition.

FOR OFFICIAL USE ONLY

☐ Approved ☐ Denied

Reason______________________________________________

_________________________ Date _________________________

Dept. Chair Signature

_________________________ Date _________________________

Dean Academic Affairs

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Program Code 130505
Catalog 2012-2013
May 2013