



# Los Angeles Valley College

## LAVC College Bulletin July 28-August 3, 2013

### This Issue's News & Events



**Introducing the LAVC Office of Institutional Effectiveness (formerly called the Office of Research & Planning)**

*The LAVC Office of Research and Planning is now the LAVC Office of Institutional Effectiveness (OIE) as of July 1, 2013.* The name change reflects a change in scope of the work of the office over the past few years. The OIE will continue to provide data and conduct research to support the institution in all areas, especially matters related to accreditation, program review, outcomes assessment, and planning. It also assists campus efforts to improve the effectiveness of institutional processes, student learning and services. The OIE aims to facilitate institutional and programmatic improvement through evidence-based decisions and quality evaluation. The OIE reports to the President and supports the entire campus. For more information, visit the Office of Institutional Effectiveness Web page at [www.lavc.edu/research/index.html](http://www.lavc.edu/research/index.html).



**LAVC is Still Accepting Registration for its Fall 2013 Welcome Fair on August 21; Registration Ends August 13**

*LAVC will offer a Welcome Fair for incoming students for the Fall 2013 semester on Wednesday, August 21 from 8:30 a.m.-12 noon. Welcome Fair registrations will be accepted online at <http://lavc.edu/success/welcomefair/index.html> until Tuesday, August 13.* The Welcome Fair is designed to give new students the opportunity to meet other students, faculty and staff. Participating students will be able to attend workshops on financial aid, get tips on for college success, learn steps to choosing a major, and discover how to be prepared to transfer to a university. There will be fun activities, entertainment, and information on campus clubs. For more information, visit the LAVC Student Success Web page at <http://www.lavc.edu/success/>.



**Don't Forget!—LAVC is a "Smoke Free Campus" Except in Designated Smoking Areas on Campus**

**As of February 4, 2013, Los Angeles Valley College is a "Smoke Free Campus" except in designated smoking areas on campus.** The following four designated smoking areas have been established on campus: (1) West of the Library & Academic Resource Center, near College Road North; (2) the Southwest corner of Parking Lot D, near Campus Drive and Emelita Street; (3) between the Field House and Bungalow 78, near Ethel Avenue, and (4) south of the Engineering Building, near Parking Lot A. To view the locations of all the designated smoking areas on the current campus map, visit [www.lavc.edu/map/index.html](http://www.lavc.edu/map/index.html). The smoking policy and the designated smoking areas were created due to popular demand on campus, and was established through the college's shared governance process and approved by the College President. To read the IEC motion, visit <http://www.lavc.edu/iec/S12-16.pdf>. If you have any questions regarding this policy, please contact Raul Gonzalez, Associate Vice President of Administrative Services, at [gonzalrd@lavc.edu](mailto:gonzalrd@lavc.edu).



**Want to Get Campus Emergency Updates? Sign Up for AlertU (Emergency Mobile Text Alerts)**

**Los Angeles Valley College is offering an SMS-based emergency notification service for your mobile (cell) phone. In the event of an emergency, LAVC students, staff, faculty and others will be alerted in real-time by text message with important security information.** Signing up for AlertU is voluntary, but this is the best and fastest way to learn right away in an emergency. To sign up for AlertU, visit [www.lavc.edu](http://www.lavc.edu) (click the "AlertU" button on the left hand side of the page, enter the cell phone number and click "go", and reply with a "Y" to the confirmation text message sent to the cell phone). To learn more, visit [www.alertu.org](http://www.alertu.org).



**Did You Know? The Family Resource Center has a Free Baby Clothes Exchange for Sizes Newborn to Size 3T**

**The LAVC Family Resource Center offers a free baby clothes exchange (newborns to size 3T) for the community in the Family Resource Center, which is located in the Child Development and Family Complex. In addition, they are asking for donations of summer baby clothes (sizes 9 months to 3T) to be used in the clothing exchange.** New parents are encouraged to bring their clean, gently used (e.g. in good condition) baby clothes and trade them for other gently-used baby clothes. The community can also donate clean and gently-used baby clothes to be used in the exchange. In addition, the Family Resource Center also offers other services and resources for new parents. The Family Resource Center is located on the northwestern corner of the Child Development and Family Complex, near the corner of Oxnard Street and Campus Drive. For more information, contact the Family Resource Center at (818) 778-5612 or visit [www.lavc.edu/child\\_development/frc.html](http://www.lavc.edu/child_development/frc.html).



**Attention Employees!—Administrative Services Can Assist with Updating Contact Information in the LAVC Phone & Email Directory**

***The LAVC Administrative Services Office can assist faculty, staff and administrators with updating, adding or deleting contact information on the online LAVC phone/email directory at***

***[www.lavc.edu/directory](http://www.lavc.edu/directory)***. To keep the information up-to-date, employees are asked to check their information that is posted on the online directory, and notify Administrative Services if the information is not correct or is missing. Department chairs and supervisors can also notify Administrative Services if they find any information for their faculty/staff that is incorrect. If an employee finds that his/her information is inaccurate or missing, please send the following information to his/her department chair or supervisor, who upon verification and approval will send the information to Arlene Stein in Administrative Services at ([steinar@lavc.edu](mailto:steinar@lavc.edu)):

- (1) employee's full name,
- (2) nickname (if applicable),
- (3) title,
- (4) department,
- (5) building location with room number
- (6) LAVC phone number or voice mail extension,
- (7) fax number,
- (8) LAVC email address, &
- (9) secondary phone number or email address (if applicable)

Arlene will notify the supervisor when the information has been updated online. For more information about the directory information update procedure, contact Arlene Stein at [steinar@lavc.edu](mailto:steinar@lavc.edu) or by calling (818) 947-2336.



**Got News to Share? LAVC's PR Office Can Provide College Departments/ Programs/Services with Publicity Assistance**

***The LAVC Public Relations Office can assist LAVC departments, programs and services with promoting news and events to the campus community and beyond. It can help with posting announcements in the College Bulletin, on the college's electronic marquee, on LAVC's online calendar, on the LAVC homepage, and on LAVC's Facebook and Twitter pages.*** Simply fill out a PR Request Form (available online at [www.lavc.edu/campusnews/pr.html](http://www.lavc.edu/campusnews/pr.html)) for your event or news item, and email the completed form to [news@lavc.edu](mailto:news@lavc.edu). In addition, the Public Relations Office can help with the creation of Facebook pages for college departments and programs. *Please note: The LAVC PR Office is unable to fulfill requests from organizations not directly affiliated with Los Angeles Valley College.* For more information, visit the PR Office Web page at [www.lavc.edu/campusnews/pr.html](http://www.lavc.edu/campusnews/pr.html).

Additional news and events are posted online at [www.lavc.edu/campusnews/](http://www.lavc.edu/campusnews/).

## LAVC in the News

# Los Angeles Times

### More community colleges facing accreditation problems

July 21, 2013

The LA Times featured an article on the recent decision by the Accrediting Commission for Community and Junior Colleges on the accreditation status of several California community colleges. The commission had decided to revoke accreditation from City College of San Francisco in July 2014 (the college is appealing), and issued warnings to Los Angeles Mission, Los Angeles Valley, Orange Coast and six other campuses. Sanctions were removed from West Los Angeles and Harbor colleges, and seven other campuses. To read the entire story, visit <http://www.latimes.com/news/local/la-me-college-sanctions-20130722,0,7591935.story>

## Announcements for Faculty/Staff

**Do You Love Fitness, Wellness, and Nutrition?—Discount Rate Available for the IDEA World Fitness Convention on August 7-11.** Patty Melody, chair of the Women's Physical Education Department, has made arrangements to give LAVC employees and students access to a special discounted rate of \$180 (a savings of more than \$300) for the IDEA World Fitness Convention, which is scheduled to take place from August 7-11 at the LA Convention Center. If you love fitness, wellness, nutrition and weight loss this event is for you! You will enjoy great workouts of all types and educational fitness/health lectures from some of the world's most successful fitness professionals. With hundreds of classes to choose from each of these 4 days—morning, noon and night—you will have an exciting and educational experience of a lifetime! Spots are limited for our school so log onto [www.ideafit.com/world/lavalley](http://www.ideafit.com/world/lavalley) (select "Full Conference Registration" then "Start Checkout"). To complete payment enter the following coupon code in the box: "LA13LosAngelesValley" (coupon code is case-sensitive), and then select "Place Your Order" at the bottom of the page. For more information, please contact Patty Melody in the Women's Physical Education Department at [melodype@lavc.edu](mailto:melodype@lavc.edu) or (818) 947-2907.

**Attention All Faculty!—Don't Miss the Deadline to Reload Your Reprographics Copy Card for the Fall 2013 Semester.** The LAVC Reprographics Department will be allowing faculty to reload their Reprographics Copy Card for the Fall 2013 Semester between Monday, August 12-Friday, September 6; no cards will be reloaded after this time period. Faculty who wish to reload their copy card must stop by the Reprographics Department in the Administration building before the September 6<sup>th</sup> deadline. The Reprographics Department is open Monday-Thursday from 7 a.m.-8:25 p.m., and Friday from 7 a.m.-3:25 p.m.

**Attention Classified Staff!—Save the Date for the Classified Appreciation Picnic.** The LAVC Administrative Team will hold its annual Classified Staff Appreciation Picnic on Tuesday, August 20 from 11:30-1:30 p.m. This event, which is held at the end of every summer, is given by the college's administrators to show appreciation for the hard work and dedication of our classified staff. Additional information will be sent out via email.

**Save the Date! LAVC Opening Day is August 22.** LAVC Professional Development and the Office of Academic Affairs will hold the annual Opening Day on Thursday, August 22. For more information, contact LAVC Professional Development at (818) 947-2712.

**Calling All New Adjunct Faculty—Mark Your Calendars for the Adjunct Orientation on August 24!** LAVC Professional Development will hold an Adjunct Orientation on Saturday, August 24. For more information, contact LAVC Professional Development at (818) 947-2712.

**Learn Something New This Summer! Visit the Professional Development Center Web Site for Free Training Resources.** The LAVC Professional Development Center has posted free resources for training for LAVC faculty and staff on its Web site. There are free tutorials from the Microsoft IT Academy (e.g. Word, Excel, PowerPoint, Outlook, etc), and from the Virtual Training Company (e.g. Photoshop, Dreamweaver, etc). In addition, you can download Gradekeeper to help you manage students' grades, and free educational videos for

your face-to-face and online courses. To access these free resources, visit the LAVC Professional Development Center Web site at [www.lavc.edu/profdev/freeresources.html](http://www.lavc.edu/profdev/freeresources.html).

**Attention Faculty! Check Out the Free Teaching Resource on the Professional Development Web Site.** The LAVC Professional Development Center has materials that you can use in your classes (rubrics, icebreakers, games, plagiarism prevention, study skills handouts, and more) as well as ideas for creating a comprehensive syllabus and the statements required to be on it. Visit the Professional Development Center Web site at [www.lavc.edu/profdev/teachingres.html](http://www.lavc.edu/profdev/teachingres.html).

**Want the Latest News on LAVC's Construction and Parking Updates?** Information on construction projects that impact the college community are regularly posted on the LAVC's ReVitalizing Valley College Web Site. Check out the Construction and Parking Updates link on the LAVC Web site, or visit [www.lavc.edu/revitalizingvalley/constructionupdates.html](http://www.lavc.edu/revitalizingvalley/constructionupdates.html).

## Activities this Week

The following is a list of selected campus events and meetings that are scheduled to take place at LAVC. Please contact the listed department/contact person for more detailed information. A complete list of campus activities is posted on the online LAVC calendar at [www.lavc.edu/calendar/](http://www.lavc.edu/calendar/).

### LAVC Calendar of Events for July 28-August 3, 2013

#### Sunday, July 28

**All day Online Registration for Fall 2013 Welcome Fair for New Students sponsored by the LAVC Welcome Fair Committee and Preparing All Students for Success (PASS)**

**Where:** Online

**Contact:** LAVC Student Success, [www.lavc.edu/success](http://www.lavc.edu/success), [success@lavc.edu](mailto:success@lavc.edu); Register Online at [www.lavc.edu/success/welcomefair/index.html](http://www.lavc.edu/success/welcomefair/index.html) until 8/14/13

*Calendar: Students Events*

#### Monday, July 29

**All day Online Registration for Fall 2013 Welcome Fair for New Students sponsored by the LAVC Welcome Fair Committee and Preparing All Students for Success (PASS)**

**Where:** Online

**Contact:** LAVC Student Success, [www.lavc.edu/success](http://www.lavc.edu/success), [success@lavc.edu](mailto:success@lavc.edu); Register Online at [www.lavc.edu/success/welcomefair/index.html](http://www.lavc.edu/success/welcomefair/index.html) until 8/14/13

*Calendar: Students Events*

**6pm - 10pm GVGC Committee Meeting sponsored by Greater Valley Glen Council (GVGC)**

**Where:** Campus Center 104

**Contact:** Greater Valley Glen Council, <http://www.greatervalleyglencouncil.org>

*Calendar: Community Events*

#### Tuesday, July 30

**All day Online Registration for Fall 2013 Welcome Fair for New Students sponsored by the LAVC Welcome Fair Committee and Preparing All Students for Success (PASS)**

**Where:** Online

**Contact:** LAVC Student Success, [www.lavc.edu/success](http://www.lavc.edu/success), [success@lavc.edu](mailto:success@lavc.edu); Register Online at [www.lavc.edu/success/welcomefair/index.html](http://www.lavc.edu/success/welcomefair/index.html) until 8/14/13

*Calendar: Students Events*

#### Wednesday, July 31

**All day Online Registration for Fall 2013 Welcome Fair for New Students sponsored by the LAVC Welcome Fair Committee and Preparing All Students for Success (PASS)**

**Where:** Online

**Contact:** LAVC Student Success, [www.lavc.edu/success](http://www.lavc.edu/success), [success@lavc.edu](mailto:success@lavc.edu); Register Online at [www.lavc.edu/success/welcomefair/index.html](http://www.lavc.edu/success/welcomefair/index.html) until 8/14/13  
*Calendar: Students Events*

#### Thursday, August 1

**All day Online Registration for Fall 2013 Welcome Fair for New Students sponsored by the LAVC Welcome Fair Committee and Preparing All Students for Success (PASS)**

**Where:** Online

**Contact:** LAVC Student Success, [www.lavc.edu/success](http://www.lavc.edu/success), [success@lavc.edu](mailto:success@lavc.edu); Register Online at [www.lavc.edu/success/welcomefair/index.html](http://www.lavc.edu/success/welcomefair/index.html) until 8/14/13

*Calendar: Students Events*

#### Friday, August 2

**All day Online Registration for Fall 2013 Welcome Fair for New Students sponsored by the LAVC Welcome Fair Committee and Preparing All Students for Success (PASS)**

**Where:** Online

**Contact:** LAVC Student Success, [www.lavc.edu/success](http://www.lavc.edu/success), [success@lavc.edu](mailto:success@lavc.edu); Register Online at [www.lavc.edu/success/welcomefair/index.html](http://www.lavc.edu/success/welcomefair/index.html) until 8/14/13

*Calendar: Students Events*

**8:45am - 12pm GED Practice Test sponsored by the sponsored by LAVC CalWORKs(California Work Opportunity and Responsibility to Kids) Program**

**Where:** Bungalow 14

**Contact:** LAVC CalWORKs, Margie Thomas, (818) 947-2976, [thomasmo@lavc.edu](mailto:thomasmo@lavc.edu), [www.lavc.edu/calworks/ged.html](http://www.lavc.edu/calworks/ged.html); \$10 fee

*Calendar: Community Events*

#### Saturday, August 3

**All day Online Registration for Fall 2013 Welcome Fair for New Students sponsored by the LAVC Welcome Fair Committee and Preparing All Students for Success (PASS)**

**Where:** Online

**Contact:** LAVC Student Success, [www.lavc.edu/success](http://www.lavc.edu/success), [success@lavc.edu](mailto:success@lavc.edu); Register Online at [www.lavc.edu/success/welcomefair/index.html](http://www.lavc.edu/success/welcomefair/index.html) until 8/14/13

*Calendar: Students Events*

#### VISION STATEMENT

*Los Angeles Valley College inspires, educates, and enriches our diverse community, developing critical and creative thinkers and lifelong learners.*

#### MISSION STATEMENT

*Los Angeles Valley College serves as a leader in student success, with pathways for certificates, degrees, transfer, and continuing education. We enable students to advance their education, personal development, and quality of life, empowering them to be productive and engaged members of the global community.*

For the LAVC Mission and Vision Statements and Core Values, visit [www.lavc.edu/vision-mission/](http://www.lavc.edu/vision-mission/)

**The LAVC College Bulletin is distributed to the campus community every Wednesday for the following week's activities and events. A PDF version of the College Bulletin is also posted at <http://www.lavc.edu/bulletin> every Friday.**

**Available in alternate media formats**