



# Los Angeles Valley College

## LAVC College Bulletin September 9-15, 2012

### This Issue's News & Events



#### **Don't Get a Parking Ticket! Parking Permits will be Required to Park in Any Campus Parking Lot Starting September 10**

*The LAVC Sheriff's Office reminds all students that vehicles parking on campus will be required to have a valid parking permit starting Monday, September 10. Parking citations will be issued for vehicles that do not clearly display a parking permit.* Students can choose to purchase a Fall 2012 Semester parking permit from the LAVC Business Office, or buy a daily pass at the parking permit pay stations located in Parking Lot A and D. For more information regarding parking on campus, visit [www.lavc.edu/sheriff/parking.html](http://www.lavc.edu/sheriff/parking.html).



#### **Construction Notification—Installation of a New Storm Drain, and Preparation for the Arbor Day Tree Planting Project will Start on September 10**

*From September 10-14, a new storm drain pipe will be installed along the walkway in front of the Monarch Patio (to the south of the Bookstore entrance) in Campus Center. In addition, from September 10-October 19, the area around the new tennis courts and a portion of Parking Lot G will be prepped to plant 20 new trees as part of the Arbor Day Tree Planting Project.* The Storm Drain Pipe Installation Project, which will affect the Bookstore entrance, the Monarch Patio entrance, and the storage area in the Campus Center basement, will include the demolition of a concrete slab south of the Bookstore entrance, removal of old and installation of new storm drain pipe, and a concrete pour of removed slab area; there will be moderate noise due to jack hammering of concrete slab, and pedestrian access to the Bookstore and Monarch Patio will be impacted.

The Arbor Day Tree Planting Project will include removing existing tree stumps, roots and shrubbery along Burbank Blvd. (south of tennis courts), planting 20 trees, and installing an irrigation system; there will be moderate noise during the project, and traffic congestion will be impacted due to mobilization of materials and equipment at the site. For the latest information regarding all the current construction projects on campus, visit the LAVC Parking & Construction Updates Web page at [www.lavc.edu/revitalizingvalley/constructionupdates.html](http://www.lavc.edu/revitalizingvalley/constructionupdates.html).



### LAVC Writing Center Offers Free Weekly Writing Workshops for Students

**The LAVC Writing Center offers free weekly workshops to help students with their writing. Workshops take place every Tuesday from 1-2 p.m. in the Writing Center located in the Library & Academic Resource Center (LARC), Room 203.** The first workshop of the semester will be held on Tuesday, September 11 from 1-2 p.m. in LARC 203, the topic of the workshop will be on “The Writing Process”. For other workshop topics, please check the Writing Center workshop schedule at [www.lavc.edu/writingcenter/workshops.html](http://www.lavc.edu/writingcenter/workshops.html).



### Did You Know? LAVC Students Can Get Guaranteed Admission to a UC Campus with a UC Transfer Agreement Guarantee (TAG)

**Seven University of California campuses have TAG (Transfer Agreement Guarantee) Programs that offers guaranteed acceptance program to qualified students who complete a core of courses at a California community college. The LAVC Career/Transfer Center will offer several TAG Workshops to help guide students on how to apply for a TAG.** Students who are interested in participating in the TAG program should attend one of the following orientation workshops: Tuesday, September 11 from 10-11 a.m. and 2-3 p.m., Thursday, September 13 from 5:30-7 p.m., Thursday, September 20 from 10-11 a.m. and 2-3 p.m., Tuesday, September 25 from 2-3:30 p.m. and Thursday, September 27 from 5:30-7 p.m.; all workshops will be held in the new Library & Academic Resource Center (LARC), Room 200. The TAG submission period is September 1-30. For more information, visit the Career/Transfer Center Web page at [www.lavc.edu/transfer/index.html](http://www.lavc.edu/transfer/index.html).



**KEEP  
Valley College  
CLEAN**

**Are You Doing Your Part to Maintain Our Beautiful Campus? Help Us Keep LAVC Clean!**

**LAVC would like to remind the campus community to remember to take that extra step to make our campus better—Don't litter, pick up trash on the floor that someone has left, let Maintenance & Operations know if something needs to be fixed or cleaned, and report suspicious activity to the College Sheriff.** LAVC Work & Service Orders can be submitted for items that require fixing or need to be cleaned up by visiting [www.lavc.edu/facultystaff.html](http://www.lavc.edu/facultystaff.html). If someone is vandalizing or stealing campus property, please report them immediately to the LAVC Sheriff's Station at (818) 947-2911.



### What's Going On at LAVC? Check Out the Online LAVC Calendar of Events

*The LAVC Public Relations Office posts a Calendar of Events on the LAVC Web site for the campus community to get information regarding upcoming events, meetings, and activities being held at the campus.* The online calendar information can be searched by the type of event (such as "Faculty/Staff events", "student events", "LAVC meetings", and "academic dates/deadlines"), and can be viewed by events for the day, week or month. To view the LAVC Calendar of Events, visit [www.lavc.edu/calendar/index.html](http://www.lavc.edu/calendar/index.html).



### Got News to Share? Let the LAVC PR Office Help You Publicize It!

*The LAVC Public Relations Office can assist LAVC departments, programs and services with promoting news and events to the campus community and beyond. It can help with posting College Bulletin announcements, messages on the college's electronic marquee, calendar listings on LAVC's online calendar, announcements on the LAVC homepage, and announcements on LAVC's Facebook and Twitter pages.* Simply fill out a PR Request Form (available online at [www.lavc.edu/campusnews/pr.html](http://www.lavc.edu/campusnews/pr.html)) for your event or news item, and email it to [news@lavc.edu](mailto:news@lavc.edu). In addition, the Public Relations Office can help with the creation of Facebook pages, and the college's Web designer can help update and design Web pages for departments and programs! For more information, visit the PR Office Web site at [www.lavc.edu/campusnews/pr.html](http://www.lavc.edu/campusnews/pr.html).

Additional news and events are posted online at [www.lavc.edu/campusnews/](http://www.lavc.edu/campusnews/).

## Please Announce to All Students

The following are important campus announcements for your students:

- **Don't Forget—September 9 is the Last Day to Drop Classes by Internet Without Fees or Receiving a "W".** The last day to drop a class over the internet without incurring fees and without receiving a "W" using the LACCD Student Information System is Sunday, September 9. For a complete list of academic dates and deadlines, visit [www.lavc.edu/calendar/index.html](http://www.lavc.edu/calendar/index.html).
- **Don't Get a Parking Ticket! Park in Student Lots and Remember to Buy Your Fall Semester Parking Pass.** The LAVC Business Office is now selling Fall 2012 Semester parking passes to students. If you don't want to buy a semester parking permit, you can choose to purchase daily passes at the parking permit pay stations located in Parking Lot A and D. Vehicles parking on campus will be required to have a valid parking permit by September 10. The LAVC Sheriff's Office will begin issuing parking citations for vehicles that do not display a parking permit starting the third week of school. To buy your

semester parking permit, visit the Business Office located on the northeast corner of Campus Drive and Hatteras Street. For more information regarding parking on campus, visit [www.lavc.edu/sheriff/parking.html](http://www.lavc.edu/sheriff/parking.html).

- **Want to Earn Up to \$13.25 Per Hour? Project GRAD at LAVC is Hiring Tutors!** LAVC in partnership with Project GRAD LA is hiring tutors for the following LAUSD Schools: Pacoima, San Fernando, Maclay, and Olive Vista Middle Schools, and San Fernando High School. Tutors will earn between \$11.04-\$13.25 per hour. To be eligible to be a tutor, you must be a full-time college student (at least 12 units) with a minimum 3.0 GPA. Applications are available in the Office of Academic Affairs in the Administration Building, Room 101, or by contacting Nona Matatova, project director, at (818) 947-2622.
- **Need Help with Your Writing Assignments? Don't Miss the "Writing Process" Workshop at the Writing Center on September 11.** The LAVC Writing Center will hold its first workshop of the semester on Tuesday, September 11 from 1-2 p.m. in LARC 203, and the topic of the workshop will be on "The Writing Process". The Writing Center offers free weekly workshops every Tuesday from 1-2 p.m. in the Writing Center located in Library & Academic Resource Center (LARC), Room 203. For more info, visit the Writing Center Web site at [www.lavc.edu/writingcenter/workshops.html](http://www.lavc.edu/writingcenter/workshops.html).
- **Worried about Being Accepted to a UC Campus in Fall 2013? Find Out How to Get Guaranteed Admission at the UC Transfer Agreement Guarantee (TAG) Orientation.** Come learn how you can get guaranteed enrollment at selected University of California (UC) campuses at the TAG orientation workshop on Tuesday, September 11 from 10-11 a.m. or 2-3 p.m., or Thursday, September 13 from 5:30-7 p.m. in the LARC (Library & Academic Resource Center) 200. If you can't make it, additional TAG workshops will be held on Thursday, September 20 from 10-11 a.m. and 2-3 p.m., Tuesday, September 25 from 2-3:30 p.m. and Thursday, September 27 from 5:30-7 p.m. For more information, contact the Career/Transfer Center at (818) 947-2646 or visit [www.lavc.edu/transfer/index.html](http://www.lavc.edu/transfer/index.html).

## Announcements & Events for Faculty/Staff

**Faculty/Staff Resource Center Open House on September 10.** LAVC Professional Development & Media Services will hold an Open House for its new Faculty/Staff Resource Center located in the Library & Academic Resource Center (LARC) 200 on Monday, September 10 from 12 noon-3 p.m. Faculty, staff and administrators are invited to come and check out the new location of the Professional Development Center and Media Services. Please stop by for a piece of cake and find out what we have to offer in our new space in the Library & Academic Resource Center. For more information, contact Professional Development at (818) 947-2712.

**Attention Faculty—Notice of Application Period for Advancement in Rank.** The application period for advancement in academic rank for Spring of 2013 will begin on Monday, September 3, 2012 at 9 a.m., and conclude on Friday, October 12, 2012 at 12 noon. Specifically, applications for advancement in rank will be available beginning on Monday, September 3, 2012 at 9 a.m. and conclude on Friday, September 28, 2012 at 12 noon. The final date to return an application for advancement in rank will be Friday, October 12, 2012 at 12:00 noon. Applicants must inquire into this process on an individual basis; group or department requests will not be honored. Interested parties are encouraged to contact Kathy Snider, Chair of the Academic Rank Committee, at [sniderke@lavc.edu](mailto:sniderke@lavc.edu). *Applications are not available on-line.* The necessary forms, including a letter of instruction, will be forwarded to the applicant upon request. Please include your full name, discipline/field/department; campus e-mail; and, a telephone number where you may be reached and what rank you are applying for when requesting an application. This information will assist in processing your application for advancement in rank as promptly as possible.

**Is Your Contact Information Up-to-Date on the LAVC Phone & Email Directory?** The LAVC Administrative Services Office can assist faculty, staff and administrators with updating or adding information on the online LAVC phone/email directory at [www.lavc.edu/directory](http://www.lavc.edu/directory). If an employee finds that his/her information is inaccurate or missing, please send the following information to your department chair or supervisor, who upon verification and approval will send the information to Arlene Stein in Administrative Services at ([steinar@lavc.edu](mailto:steinar@lavc.edu)):

- (1) employee's full name,
- (2) nickname (if applicable),

- (3) title,
- (4) department,
- (5) building location with room number
- (6) LAVC phone number or voice mail extension,
- (7) fax number,
- (8) LAVC email address, &
- (9) secondary phone number or email address (if applicable)

Arlene will notify your supervisor when the information has been updated online. If you have any questions, contact Arlene Stein at [steinar@lavc.edu](mailto:steinar@lavc.edu) or by calling extension 2336.

**Want the Latest News on LAVC's Construction and Parking Updates?** Information on construction projects that impact the college community are regularly posted on the LAVC's ReVitalizing Valley College Web Site. Check out the Construction and Parking Updates link on the LAVC Web site, or visit [www.lavc.edu/revitalizingvalley/constructionupdates.html](http://www.lavc.edu/revitalizingvalley/constructionupdates.html).

**Save the Date—LAVC's Library & Academic Resource Center Dedication Ceremony.** LAVC will be holding a dedication ceremony for our new Library & Academic Resource Center on Thursday, October 18 from 12:30-2 p.m. An invitation will be emailed to the campus in mid-September.

## Activities this Week

The following is a list of selected campus event and meetings that are scheduled to take place at LAVC. Please contact the listed department/contact person for more detailed information. A complete list of campus activities is posted on the calendar at [www.lavc.edu/calendar/](http://www.lavc.edu/calendar/).

### LAVC Calendar of Events for September 9-15, 2012

#### Sunday, September 9

**Fall Semester 2012 - Last Day to Drop Classes Without Incurring Fees by Internet**  
Calendar: Academic Dates & Deadlines

**Fall Semester 2012 - Last Day to Drop Classes Without Receiving a "W" by Internet**  
Calendar: Academic Dates & Deadlines

#### Monday, September 10

**9am - 2pm ASU Rush Week for Clubs sponsored by LAVC Associated Student Union (ASU)**  
**Where:** Monarch Square  
**Contact:** LAVC Associated Student Union <http://www.lavc.edu/asu/index.html>  
**Calendar:** Students Events

**12pm - 3pm Faculty/Staff Resource Center Open House sponsored by Professional Development & Media Services**  
**Where:** Faculty/Staff Resource Center, LARC 200  
**Contact:** LAVC Professional Development (818) 947-2712 [profdev@lavc.edu](mailto:profdev@lavc.edu)  
<http://www.lavc.edu/profdev/>  
**Calendar:** Faculty/Staff Events

**6pm - 9pm Greater Valley Glen Council Board Meeting**  
**Where:** Faculty Lounge, Los Angeles Valley College, 5800 Fulton Avenue, ValleyGlen, CA 91401  
**Contact:** Greater Valley Glen Council - Terry Anderson (818) 902-9066 [tanderson@gvgc.us](mailto:tanderson@gvgc.us)  
<http://www.greatervalleyglencouncil.org>  
**Calendar:** Community Events

#### Tuesday, September 11

**9am - 2pm ASU Rush Week for Clubs sponsored by LAVC Associated Student Union (ASU)**  
**Where:** Aquatics Center  
**Contact:** LAVC Associated Student Union <http://www.lavc.edu/asu/index.html>

**Calendar:** Students Events

**10am - 11am "UC Transfer Agreement Guarantee (TAG)" Workshop presented by the LAVC Career/Transfer Center**

**Where:** Library & Academic Resource Center, Room 200

**Contact:** Career/Transfer Center (818) 947-2646 <http://www.lavc.edu/transfer/index.html>

**Calendar:** Students Events

**1pm - 2pm "Writing Process" Workshop sponsored by the LAVC Writing Center**

**Where:** Writing Center - Library & Academic Resource Center 203

**Contact:** LAVC Writing Center (818) 947-2810 <http://www.lavc.edu/writingcenter/workshops.html>

**Calendar:** Students Events

**1pm - 3pm ASU Finance Committee Meeting sponsored by the LAVC Associated Student Union (ASU)**

**Where:** Campus Center 104

**Contact:** Associated Student Union (818) 778-5516 <http://www.lavc.edu/ASU/index.html>

**Calendar:** Students Events

**1pm - 2:30pm Career Ed Advisory Meeting sponsored by LAVC Academic Affairs**

**Where:** Faculty Lounge

**Contact:** Laurie Nalepa [nalepal@lavc.edu](mailto:nalepal@lavc.edu)

**Calendar:** LAVC Meetings

**1:30pm - 3:30pm PASS Executive & Core Team Meeting**

**Where:** President's Conference Room

**Contact:** Rebecca Stein [steinrl@lavc.edu](mailto:steinrl@lavc.edu) <http://www.lavc.edu/pass/index.html>

**Calendar:** LAVC Meetings

**2pm - 3pm "UC Transfer Agreement Guarantee (TAG)" Workshop presented by the LAVC Career/Transfer Center**

**Where:** Library & Academic Resource Center, Room 200

**Contact:** Career/Transfer Center (818) 947-2646 <http://www.lavc.edu/transfer/index.html>

**Calendar:** Students Events

**3pm - 5pm ASU Executive Committee Meeting sponsored by the LAVC Associated Student Union (ASU)**

**Where:** Campus Center 104

**Contact:** Associated Student Union (818) 778-5516 <http://www.lavc.edu/ASU/index.html>

**Calendar:** Students Events

### Wednesday, September 12

**9am - 2pm ASU Rush Week for Clubs sponsored by the LAVC Associated Student Union (ASU)**

**Where:** Monarch Square

**Contact:** LAVC Associated Student Union <http://www.lavc.edu/asu/index.html>

**Calendar:** Students Events

**1:15pm - 3pm Curriculum Committee (VCCC) Meeting**

**Where:** Faculty Lounge

**Contact:** Sherri Berger (818) 947-2856

**Calendar:** LAVC Meetings

### Thursday, September 13

**1pm - 3pm ASU Inter-Club Council (ICC) Meeting sponsored by the LAVC Associated Student Union (ASU)**

**Where:** Campus Center 104

**Contact:** Associated Student Union (818) 778-5516 <http://www.lavc.edu/ASU/index.html>

**Calendar:** Students Events

**2:30pm - 6:30pm Rush Week for Clubs sponsored by the LAVC Associated Student Union (ASU)**

**Where:** Monarch Hall

**Contact:** LAVC Associated Student Union <http://www.lavc.edu/asu/index.html>

**Calendar:** Students Events

**3pm - 4pm Bond Work Group (BWG) Meeting**

**Where:** President's Conference Room

**Contact:** Yang Management (818) 756-0950 <https://www.lavc.edu/bwg/index.html>

**Calendar:** LAVC Meetings

**5:30pm - 7pm "UC Transfer Agreement Guarantee (TAG)" Workshop presented by the LAVC Career/Transfer Center**

**Where:** Library & Academic Resource Center, Room 200

**Contact:** Career/Transfer Center (818) 947-2646 <http://www.lavc.edu/transfer/index.html>

**Calendar:** Students Events

**Vision Statement**

*Los Angeles Valley College serves the community as a leader in instructional excellence, facilitating the success of its diverse students, developing critical thinkers and life-long learners, and contributing to the economic and cultural vitality of the San Fernando Valley and beyond.*

**Mission Statement**

*Los Angeles Valley College is a comprehensive community college located in the center of the San Fernando Valley. The College serves the community by providing transfer, degree, career-technical, foundational, transitional and continuing education programs in an attractive and accessible learning environment that fosters student success. Embedded in these programs are the greater goals of critical thinking and life-long learning which are necessary for success in the workplace and for advancing one's education, personal development and quality of life.*

To read the entire Mission Statement, visit [www.lavc.edu/vision-mission/](http://www.lavc.edu/vision-mission/)

***The LAVC College Bulletin is distributed to the campus community every Wednesday for the following week's activities and events. A PDF version of the College Bulletin is also posted at <http://www.lavc.edu/bulletin> every Friday.***

***Available in alternate media formats***