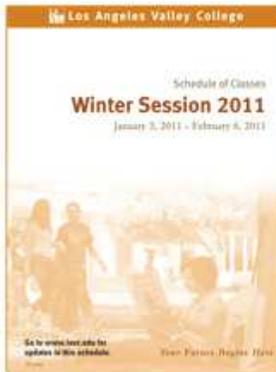




# Los Angeles Valley College

## LAVC College Bulletin January 2-8, 2011

### This Issue's News & Events



#### Winter Sessions 2011 Begins January 3

**Day and evening classes for LAVC's Winter Session 2011 will begin on Monday, January 3; Saturday classes begin on Saturday, January 8.** Students should be aware that the deadline to drop classes without incurring fees or with a refund of enrollment fees is Thursday, January 6. The deadline to file a prerequisite challenge form at Admissions Window 4 is Friday, January 7. The deadline to process add permits for credit, noncredit and audit is also on Friday, January 7. A complete list of dates and deadlines for Winter Session 2011 is available online at [www.lavc.edu/schedules.html](http://www.lavc.edu/schedules.html), and on LAVC's online calendar at [www.lavc.edu/calendar](http://www.lavc.edu/calendar).



**LA Fellows**

**Attention Job Seekers! Join the LA Fellows Program**

**LAVC Job Training is searching for unemployed men and women for the LA Fellows program. The program will provide unemployed individuals with skills training and volunteer opportunities while they seek full-time positions. Interested participants should attend one of the following information sessions: Thursday, January 6 or Friday, January 7 at 10 a.m. in the Cafeteria Conference Room.** Selected participants will receive seven weeks of training at LAVC covering executive-level topics including critical thinking, advanced job search skills, and how to generate effective

business leads. In return, participants will volunteer their time and talents by sharing their professional expertise through project-based roles at local nonprofits. Applications for the LA Fellows Program will be accepted until Friday, January 14. For more information, visit [www.lafellows.org](http://www.lafellows.org) or call LAVC Job Training at (818) 947-2941.



**Construction Notification - Parking Lot D Scheduled to be Closed**

**Parking Lot D will be temporarily closed to begin construction of new photovoltaic panels. Access to the entire parking lot will be closed until February 6, 2011, and then from March 8-June 7, 2011 and June 9-July 31, 2011.** Once completed these new photovoltaic panels, which will also provide much desired shaded parking, could potentially reduce the campus's energy consumption by \$400,000 annually. During the construction phase, access to the Child Development Center will be available from Campus Drive, and access to the Maintenance & Operations/Sheriff's Station will be available off Ethel Avenue and Emelita Street. For more information regarding this project, please contact Bruce Johnson in Yang Management at (818) 756-0963.



**Fall Issue of the LAVC Foundation Newsletter is Now Available Online**

**The LAVC Foundation recently posted its Fall/Winter 2010 newsletter on its Web site.** This newsletter features stories on the opening of the new Student Services complex, the 101 Football Classic – Valley vs. Pierce, the establishment of the Harless-Chang Endowment, the President's Circle campaign, an expansion of the Joe Nordmann Endowment, alumni updates, fall scholarships awarded, and bench naming opportunities. To read the latest issue of the LAVC Foundation Newsletter, visit [www.lavcfoundation.org/](http://www.lavcfoundation.org/).



**LAVC Reaches Out to "CARE for Kids" This Holiday Season**

**The campus community helped to make the holidays brighter for 61 kids and their parents at the annual "CARE for Kids" Holiday event in December.** The LAVC Extended Opportunity Programs & Services / Cooperative Agencies Resources for Education (EOPS/CARE) program, which assists low-income single parents taking classes at LAVC, held the special holiday event for 29 students in the CARE program and their kids. It featured a delicious holiday lunch, gifts donated from LAVC faculty and staff for the kids, and a special visit from Santa Claus! The EOPS/CARE program would especially like to thank all the faculty and staff who donated gifts, the ASU for donating food, and Santa and Sons for donating a Christmas tree to be given away to a lucky CARE student. Thank you!



#### **LAVC is Now on LinkedIn**

**Faculty, staff, students, alumni and friends now have three ways in which to connect with the college through the social networking site LinkedIn.** There are now LinkedIn groups for "Los Angeles Valley College" and "LA Valley College Alumni & Friends Association". Faculty and staff can also now connect with one another through the "Los Angeles Valley College" listing in the companies section. Get connected today by visiting <http://www.linkedin.com/groupRegistration?gid=3712787>.

**Additional news and events are posted online at <http://www.lavc.edu/campusnews/index.html>.**

## **Please Announce to All Students**

**The following are important campus announcements for your students:**

- **Attention Child Development Majors! New CD Course Offered for Spring 2011.** The Child Development Department will offer a new Spring 2011 course entitled Child Development 53 – Parenting on Fridays from 9:40 a.m.-12:50 p.m. in the Child Development & Family Complex, Room 160. This 3-unit course will examine the role of the parent throughout the early stages of child development and provide strategies for supporting a variety of parenting styles and family structures. In addition, students will learn about positive parenting behaviors and explore techniques for fostering positive parent-teacher interactions. It is recommended that students complete Child Development 1 and English 28, or the equivalent, prior to enrolling in this course. To enroll online, visit [www.lavc.edu](http://www.lavc.edu). Spaces are limited, register today! Questions? Contact the Family Resource Center at (818) 778-5528.
- **Discounted Magic Mountain Tickets at the LAVC Bookstore.** The Bookstore has Six Flags Magic Mountain general admission tickets for only \$27.00 each (regular price is \$59.99). Visit the Bookstore to purchase the tickets.
- **Spring 2011 Schedule of Classes – List of Canceled Classes Now Online.** LAVC was recently forced to cut 165 classes in the Spring 2010 semester due to a budget shortfall. To view the complete list of canceled classes (as well as an updated list of classes with open seats), visit <http://www.lavc.edu/schedule/spring2011updates.html>. If your class was canceled, you have several options to find an open class: talk with an instructor who is still offering the course to ask for an add slip, make an appointment with an academic counselor in the Counseling Department to create an educational plan, request for a course substitution form (if this is your last semester at LAVC), take a course at one of the other colleges in the Los Angeles Community College District, or wait until the course is offered in another semester.
- **EOPS/CARE will be Accepting New Students for the Spring 2011 Semester.** The EOPS/CARE Office at LAVC will accept new students for Spring 2011 beginning Tuesday, January 18, 2011. EOPS/CARE can accept a limited number of new students on a first come, first

served basis. For more information, visit the EOPS Office in the 2nd floor of the Student Services Center or call (818) 947-2432.

- **Need Money for School? Don't Forget to Apply for Financial Aid!** The Financial Aid Office would like to remind students that the FAFSA (Free Application for Federal Student Aid) filing period is from January 1-March 2, 2011. To be considered as a first priority financial aid applicant, you must have a valid processed Free Application for Federal Student Aid (FAFSA) ([www.fafsa.ed.gov](http://www.fafsa.ed.gov)) by the March 2 deadline AND must submit all the required documents by May 1 to the LAVC Financial Aid Office. For more information, visit the Financial Aid Web page at [www.lavc.edu/financialaid](http://www.lavc.edu/financialaid).

## Announcements & Events for Faculty/Staff

**Attention Faculty! Fall Semester 2010 Grades Are Due Online by January 3.** Faculty will not receive printed grade rosters, so all grades must now be submitted online using the WebFaculty system (<https://services.laccd.edu/wfac>). Grades are due by January 3, 2011; please be on time, since failure to submit grades on time may impact your students' ability to receive financial aid and transcripts. Please follow the below instructions to submit your grades by the January 3rd deadline (if you need additional information there is a tutorial located at <http://www.lavc.edu/facultylinks.html> under the Faculty Resources section):

- Go to [www.lavc.edu](http://www.lavc.edu)
- Click on For Faculty & Staff
- Scroll down to Faculty Resources
- Click on LACCD WebFaculty Instructor System
- Enter your user ID and Password and Click Continue. If you do not have a User ID, please contact Duane Martin in Academic Affairs.
- Select Assign Grades (from the left hand menu bar)
- Input the grade in box (G). If you are assigning an incomplete, you are required to enter a default grade and submit an Incomplete Card to Admissions & Records.
- When you have finished assigning grades, Click Continue
- If your entry comes back with red outlines, you have entered invalid information. Correct the error(s) and Click Continue again.

**Is Your Information Correct on the LAVC Online Directory?** The LAVC Administrative Services Office is assisting faculty, staff and administrators with updating information on the online LAVC phone/email directory at [www.lavc.edu/directory](http://www.lavc.edu/directory). If an employee finds that his/her information is inaccurate or missing, they must notify his/her's supervisor/department chair/vice president. The employee's supervisor/department chair/vice president will then be responsible for contacting Yovanna Campos in Administrative Services (at [camposyv@lavc.edu](mailto:camposyv@lavc.edu)) with the following information:

- (1) employee's full name,
- (2) nickname (if applicable),
- (3) department,
- (4) building location,
- (5) room number,
- (6) phone number, &
- (7) fax number.

Yovanna will respond back to the supervisor/department chair/vice president when the updates have been completed. If any questions, please contact Yovanna at [camposyv@lavc.edu](mailto:camposyv@lavc.edu) or by calling extension 2337. Thank you!

**Mark Your Calendars: January 11— MyLAVC Portal Workshop.** LAVC Professional Development and Title V will offer workshops on using the MyLAVC Portal for faculty on Tuesday, January 11 from 1-2 p.m. in the PDC. The "My LAVC Portal" is an information system that allows faculty to provide information to

students (such as syllabus and assignments), engage in discussions, maintain a faculty profile, and post announcements. The portal will save you time and give your class an online presence. The facilitator for this workshop is Jim Marteney. A complete schedule of Professional Development workshops is available online at [www.lavc.edu/profdev](http://www.lavc.edu/profdev). For more information, contact Professional Development at (818) 947-2712 or [profdev@lavc.edu](mailto:profdev@lavc.edu).

**Mark Your Calendars: January 12—Writing Workshop: Grammar Refresher.** LAVC Professional Development will hold a “Writing Workshop: The Do’s and Don’ts of Workplace Communication—Grammar Refresher” for faculty and staff on Wednesday, January 12 from 11:30 a.m.-12:30 p.m. in the PDC. This workshop is a grammar refresher with tips on writing rules to remember. Deborah Kaye will be the facilitator of this workshop. A complete schedule of Professional Development workshops is available online at [www.lavc.edu/profdev](http://www.lavc.edu/profdev). For more information, contact Professional Development at (818) 947-2712 or [profdev@lavc.edu](mailto:profdev@lavc.edu).

**Mark Your Calendars: January 14—Writing Workshop: Avoiding Writing Problems.** LAVC Professional Development will hold a “Writing Workshop: The Do’s and Don’ts of Workplace Communication—Avoiding Typical Writing Problems” for faculty and staff on Wednesday, January 12 from 11:30 a.m.-12:30 p.m. in the PDC. This workshop will share tips on typical writing problems to avoid. Deborah Kaye will be the facilitator of this workshop. A complete schedule of Professional Development workshops is available online at [www.lavc.edu/profdev](http://www.lavc.edu/profdev). For more information, contact Professional Development at (818) 947-2712 or [profdev@lavc.edu](mailto:profdev@lavc.edu).

## Activities this Week

A complete list of campus events and meetings is posted on the calendar at [www.lavc.edu](http://www.lavc.edu). Please contact the listed department/contact person for more detailed information.

**Symbol Key:**  For Students;  For Faculty/Staff;  Arts/Music;  Athletics;  Deadlines

### Sunday, January 2

No Classes During Winter Break (Campus Closed)

-  Spring Semester 2011 - Internet Registration for continuing students (appointment only)
-  Spring Semester 2011 - Internet Registration for new and returning students (appointment only)

### Monday, January 3

-  Winter Session 2011 - Day and Evening Classes Begin
-  Winter Session 2011 - First day to Petition for Credit/No-Credit
-  Spring Semester 2011 - Filing Period for Spring 2011 Graduation Petition
-  Spring Semester 2011 - Internet Registration for continuing students (appointment only)
-  Spring Semester 2011 - Internet Registration for new and returning students (appointment only)

Greater Valley Glen Council Committee Meeting @ 6- 10 pm (Faculty Lounge) – Contact: Terry Anderson (818) 902-9066 [tmalaw100@yahoo.com](mailto:tmalaw100@yahoo.com)

### Tuesday, January 4

-  Spring Semester 2011 - Filing Period for Spring 2011 Graduation Petition
-  Spring Semester 2011 - Internet Registration for continuing students (appointment only)

 **Spring Semester 2011 - Internet Registration for new and returning students (appointment only)**

 **Foundational Skills Committee Meeting @ 1- 2:30 pm** (Professional Development Center - Bungalow 83) – Contact: Scott Weigand [weigansm@lavc.edu](mailto:weigansm@lavc.edu) [Foundational Skills Committee Web Page](#) [LAVC 411 Update](#)

 **Program Effectiveness and Planning Committee (PEPC) Meeting @ 1:10- 3 pm** (Faculty Lounge) – Contact: Rebecca Stein (818) 947- 2538 [steinrl@lavc.edu](mailto:steinrl@lavc.edu) [PEPC Web Page](#) [LAVC 411 Update](#)

### Wednesday, January 5

 **Spring Semester 2011 - Filing Period for Spring 2011 Graduation Petition**

 **Spring Semester 2011 - Internet Registration for continuing students (appointment only)**

 **Spring Semester 2011 - Internet Registration for new and returning students (appointment only)**

 **Campus Distance Education Committee (CDEC) Meeting @ 1:30-2:45 pm** (TBA) - Contact: Jim Marteney [martenji@lavc.edu](mailto:martenji@lavc.edu)

 **Matriculation Advisory Committee Meeting @ 2-3:30 pm** (Presidents Conference Room) - Contact: Tino Manzano (818) 947-2418 [manzanf@lavc.edu](mailto:manzanf@lavc.edu)

 **LAVC Men's Basketball Game @ 5 pm** (Away – Glendale Community College) – Contact: Dale Beck (818) 947-2370 [beckdr@lavc.edu](mailto:beckdr@lavc.edu) [Athletics Department Web Page](#)

 **LAVC Women's Basketball Game @ 7 pm** (Away – Glendale College) – Contact: Dale Beck (818) 947-2370 [beckdr@lavc.edu](mailto:beckdr@lavc.edu) [Athletics Department Web Page](#)

 **Hiring Prioritization Committee (HPC) Meeting @ TBA** (Faculty Lounge) – Contact: Michael Arshagouni [arshagmh@lavc.edu](mailto:arshagmh@lavc.edu) [Hiring Prioritization Committee \(HPC\) Web Page](#)

### Thursday, January 6

 **Winter Session 2011 - Deadline to Petition for Credit/No-Credit**

 **Winter Session 2011 - Drop classes without incurring fees or with refund of enrollment fees in-person or online**

 **Spring Semester 2011 - Filing Period for Spring 2011 Graduation Petition**

 **Spring Semester 2011 - Internet Registration for continuing students (appointment only)**

 **Spring Semester 2011 - Internet Registration for new and returning students (appointment only)**

**LA Fellows Program Information Session sponsored by LAVC Job Training @ 10 am** (Cafeteria Conference Room) – Contact: Job Training (818) 947-2941 [LA Fellows Web Page](#)

 **Space and Work Committee Meeting @ 1- 2:30 pm** (President's Conference Room) – Contact: Joshua Miller [millerje@lavc.edu](mailto:millerje@lavc.edu) [Space and Work Committee Web Page](#) [LAVC 411 Update](#)

### Friday, January 7

 **Winter Session 2011 - Last day to process Prerequisite Challenge Forms at Admission Window #4**

 **Winter Session 2011 - Deadline to Process Add Permits for Credit, Noncredit and Audit with Admissions and Records Office**

 **Spring Semester 2011 - Filing Period for Spring 2011 Graduation Petition**

 **Spring Semester 2011 - Internet Registration for continuing students (appointment only)**

 **Spring Semester 2011 - Internet Registration for new and returning students (appointment only)**

*LA Fellows Program Information Session sponsored by LAVC Job Training @ 10 am (Cafeteria Conference Room) – Contact: Job Training (818) 947-2941 [LA Fellows Web Page](#)*

*Epilepsy Support Group sponsored by Epilepsy Foundation of Greater Los Angeles @ 7- 9 pm (LAVC Faculty Lounge) – Contact: Gregory Portillo (818) 908-9939*

## **Saturday, January 8**

 **Winter Session 2011 - Saturday Classes Begin**

 **Spring Semester 2011 - Filing Period for Spring 2011 Graduation Petition**

 **Spring Semester 2011 - Internet Registration for continuing students (appointment only)**

 **Spring Semester 2011 - Internet Registration for new and returning students (appointment only)**

 **LAVC Men's Basketball Game @ 3 pm (Home – South Gym) – Contact: Dale Beck (818) 947-2370 [beckdr@lavc.edu](mailto:beckdr@lavc.edu) [Athletics Department Web Page](#)**

 **LAVC Women's Basketball Game @ 5 pm (Home – South Gym) – Contact: Dale Beck (818) 947-2370 [beckdr@lavc.edu](mailto:beckdr@lavc.edu) [Athletics Department Web Page](#)**

### **Vision Statement**

*Los Angeles Valley College serves the community as a leader in instructional excellence, facilitating the success of its diverse students, developing critical thinkers and life-long learners, and contributing to the economic and cultural vitality of the San Fernando Valley and beyond.*

### **Mission Statement**

*Los Angeles Valley College is a comprehensive community college located in the center of the San Fernando Valley. The College serves the community by providing transfer, degree, career-technical, foundational, transitional and continuing education programs in an attractive and accessible learning environment that fosters student success. Embedded in these programs are the greater goals of critical thinking and life-long learning which are necessary for success in the workplace and for advancing one's education, personal development and quality of life.*

To read the entire Mission Statement, visit [www.lavc.edu/vision-mission/](http://www.lavc.edu/vision-mission/)

***The LAVC College Bulletin is distributed to the campus community every Wednesday for the following week's activities and events.***

***A PDF version is also posted on the LAVC Web site every Friday.***

***Available in alternate media formats***