



# Los Angeles Valley College

**LAVC College Bulletin**  
**December 12-18, 2010**

## This Issue's News & Events



**Watch Out for Stressed Students—LAVC Finals Week is December 13-19**

*Fall 2010 Semester Final Examinations at LAVC will be held between December 13-19. Students should look at the [Fall 2010 Schedule of Classes for the complete Final Examinations Schedule](#); all final exams are based on each course's meeting date and time. To download a copy of the Fall 2010 Final Exam Schedule, visit [http://lavc.edu/schedule/Fall2010\\_Finals.pdf](http://lavc.edu/schedule/Fall2010_Finals.pdf).*



**LA Fellows** LA Fellows Program—Helping Job Seekers Gain New Skills while Volunteering with a Nonprofit

*LAVC Job Training is searching for unemployed men and women for the second class of the LA Fellows program. The program will provide unemployed individuals with skills training and volunteer opportunities while they seek full-time positions. Interested participants should attend one of the following information sessions on Monday, December 13 at 1 p.m., Tuesday, December 21 at 10 a.m., and Thursday, January 6 at 10 a.m. in the Cafeteria Conference Room. Selected participants will receive seven weeks of training at LAVC covering executive-level topics including critical thinking, advanced job search skills, and how to generate effective business leads. In return, participants will volunteer their time and talents by sharing their professional expertise through project-based roles at local nonprofits. Applications for the LA Fellows Program will be accepted until Friday, January 14. For more information, visit [www.lafellows.org](http://www.lafellows.org) or call LAVC Job Training at (818) 947-2941.*



**Calling All LAVC Employees! You're Invited to the LAVC Holiday Party**

**LAVC will be holding its annual Winter Holiday Party on Tuesday, December 14 from 11:30 a.m.-1:30 p.m. in Monarch Hall. The theme this year will be "Winter Holidays Around the World". There will be delicious food and drinks, holiday music from around the world, and holiday trivia prizes.**

This year, LAVC will be collecting donations for a local food bank (M.E.N.D.—Meet Each Need with Dignity); attendees should bring a non-perishable food item (such as canned meats, peanut butter, low-sugar cereal and baking mixes) or a \$2 donation. We will also be spreading holiday cheer to veterans by writing personal holiday messages to a member of our armed forces. If you have some holiday music that you wish to share, please bring Mary John your CD of music. This event is co-sponsored by the AFT Faculty Guild, Academic Senate, AFT Staff Guild, SSEIU 721, Teamsters, LAVC Foundation, Diversity Committee and the President's Office. For more information, contact the President's Office at (818) 947-2321.



**Last Week to View the LAVC Art Gallery Exhibition "Cultural Windows"**

**The LAVC Art Gallery, and Arts Council exhibition entitled "Cultural Windows: the Art of Ruth Asawa, Ynez Johnston and Betye Saar" will close on Thursday, December 16.** The exhibition, which is currently being featured in the Art Gallery, includes approximately 50 works including sculpture, painting, drawings, prints and ceramics by artists Ruth Asawa, Ynez Johnston and Betye Saar. The cultural references that appear in their work have been derived from personal heritage, ancestry, domestic and foreign cultures, or subcultures that reveal a rich cultural synthesis. The Art Gallery will be open Monday-Thursday from 11 a.m.-1 p.m., and 6-9 p.m. For more information about the exhibition, visit the LAVC Art Gallery Web page at [www.lavc.edu/arts/artgallery.html](http://www.lavc.edu/arts/artgallery.html).



**Want to Study in France this Summer? Come to an Information Session for LAVC Summer Study Program**

**The LAVC Summer Study Program in Montpellier, France will be holding an information session for its Summer 2011 trip on Saturday, December 18 from 12 noon-2 p.m. in the Foreign Language**

**Building, Room 102.** Interested participants will learn about the month-long study program from July 2-31, 2011 with the AIFS (American Institute for Foreign Study), and how they can earn up to 8 units of transferrable LAVC credit. For more information regarding this program, please visit the Study Away to Montpellier, France Web site at [www.lavc.edu/montpellier](http://www.lavc.edu/montpellier) or contact Professor Dominique Merrill at (818) 947-2380.



**Welcome to Peter Thai, LAVC's New Computer Network & Support Specialist**

**LAVC welcomes Peter Thai, who recently started as a Computer Network & Support Specialist in LAVC's Information Technology Department. Peter will be providing HelpDesk and desktop support on campus.** Previously, he worked at Rockwell Collins, an aviation entertainment systems company, where he worked as desktop support. Peter is located in the IT Offices in Campus Center, and can be reached by calling the IT HelpDesk line at (818) 947-2489. Welcome Peter!



**Do You Know the LAVC 411? Take a Look at the Recent Campus Decisions That Can Impact You**

**The LAVC 411 Web page provides regular updates, news and announcements from various LAVC committees that would be of interest to our faculty, staff and students.** These updates include motions passed, items discussed, and other important new, which can have an impact on the campus community. In addition, the LAVC 411 Web page posts a complete schedule of campus committee meetings with dates, times and locations. To get the LAVC 411, visit [www.lavc.edu/411](http://www.lavc.edu/411).

**Additional news and events are posted online at <http://www.lavc.edu/campusnews/index.html>.**

## **Please Announce to All Students**

The following are important campus announcements for your students:

- **Want to Study in France this Summer?** The LAVC Summer Study Program will hold an information meeting for its Summer in Montpellier on Saturday, December 18 from 12 noon-2 p.m. in the Foreign Language Building, Room 102. This study away program with the AIFS (American Institute for Foreign Study) allows LAVC students the opportunity to study from July 2-31, 2011 in the south of France, and earn up to 8 units of transferrable LAVC credit. Visit [www.lavc.edu/montpellier](http://www.lavc.edu/montpellier) for more program information. Questions? Contact Professor Dominique Merrill at (818) 947-2380 or [merrildl@lavc.edu](mailto:merrildl@lavc.edu).

- **Attention Technology Students! Don't Miss the "Your Resume" Workshop.** The LAVC Technology Department's Internship Program will hold a "Your Resume" workshop on Tuesday, December 14 at 5 p.m. in the Engineering Building, Room 115. Come learn how you can earn credit while gaining professional experience in the fields of Architecture, Computer Science-Information Technology, Electronics, Engineering, Machine Shop-CNC Numerical Control and Tool & Manufacturing Technologies. Students should bring their current resume; if you don't have one, we can help you get started. For more information, contact Emerson Woods at (310) 450-6567 or [woodsea@lavc.edu](mailto:woodsea@lavc.edu).
- **Spring 2011 Schedule of Classes – Canceled Classes Updates Now Online.** LAVC was recently forced to cut 165 classes in the Spring 2010 semester due to a budget shortfall. To view the complete list of canceled classes (as well as an updated list of classes with open seats), visit <http://www.lavc.edu/schedule/spring2011updates.html>. If your class was canceled, you have several options to find an open class: talk with an instructor who is still offering the course to ask for an add slip, make an appointment with an academic counselor in the Counseling Department to create an educational plan, request for a course substitution form (if this is your last semester at LAVC), take a course at one of the other colleges in the Los Angeles Community College District, or wait until the course is offered in another semester.
- **EOPS/CARE will be Accepting New Students for the Spring 2011 Semester.** The EOPS/CARE Office at LAVC will accept new students for Spring 2011 beginning Tuesday, January 18, 2011. EOPS/CARE can accept a limited number of new students on a first come, first served basis. For more information, visit the EOPS Office in the 2nd floor of the Student Services Center or call (818) 947-2432.
- **Discounted Magic Mountain Tickets at the LAVC Bookstore.** The Bookstore has Six Flags Magic Mountain general admission tickets for only \$27.00 each (regular price is \$59.99). Visit the Bookstore to purchase the tickets.
- **Need Money for School? Don't Forget to Apply for Financial Aid!** The Financial Aid Office would like to remind students that the FAFSA (Free Application for Federal Student Aid) filing period is from January 1-March 2, 2011. To be considered as a first priority financial aid applicant, you must have a valid processed Free Application for Federal Student Aid (FAFSA) ([www.fafsa.ed.gov](http://www.fafsa.ed.gov)) by the March 2 deadline AND must submit all the required documents by May 1 to the LAVC Financial Aid Office. For more information, visit the Financial Aid Web page at [www.lavc.edu/financialaid](http://www.lavc.edu/financialaid).

## Announcements & Events for Faculty/Staff

**Help Needy Students by Donating to the LAVC Mitzvah Fund.** The LAVC Foundation has a Mitzvah Fund that accepts donations to help some of the neediest students at LAVC during this holiday season. Started by an LAVC administrator, this fund helps the campus community to perform a "mitzvah" (a selfless act of kindness to help someone else) by helping needy students at LAVC—many of whom are unemployed or are struggling to feed their families. Last year, the generous donations of the campus community provided 20 students with \$75 gift cards to Target, where those students could purchase groceries or other goods they needed for their families. Donations to the Mitzvah Fund can be made by cash, check or credit card at the LAVC Foundation (in Administration 100).

**Is Your Information Correct on the LAVC Online Directory?** The LAVC Office of Administrative Services is now responsible for updating / creating / deleting information on the college's online phone/email directory. Faculty and staff are encouraged to view their information at [www.lavc.edu/directory](http://www.lavc.edu/directory) to verify that it is complete and accurate. If your information is missing or incorrect, please notify your supervisor, department chair or vice president so he/she can contact

Yovanna Campos in Administrative Services with the updated information. Vice Presidents/Department Chairs/Supervisors who need their employee's information updated, must submit the following: (1) full name, (2) any nickname, (3) department, (4) building location, (5) room number, (6) phone number, and (7) fax number to [camposyv@lavc.edu](mailto:camposyv@lavc.edu). If any questions, please contact Yovanna at the above email or extension 2337. Thank you!

**Attention Faculty! Fall Semester 2010 Grades Are Due Online by January 3.** Faculty will not receive printed grade rosters, so all grades must now be submitted online using the WebFaculty system (<https://services.laccd.edu/wfac>). Grades are due by *January 3, 2011*; please be on time, since failure to submit grades on time may impact your students' ability to receive financial aid and transcripts. Please follow the below instructions to submit your grades by the January 3rd deadline (if you need additional information there is a tutorial located at <http://www.lavc.edu/facultylinks.html> under the Faculty Resources section):

- Go to [www.lavc.edu](http://www.lavc.edu)
- Click on For Faculty & Staff
- Scroll down to Faculty Resources
- Click on LACCD WebFaculty Instructor System
- Enter your user ID and Password and Click Continue. If you do not have a User ID, please contact Duane Martin in Academic Affairs.
- Select Assign Grades (from the left hand menu bar)
- Input the grade in box (G). If you are assigning an incomplete, you are required to enter a default grade and submit an Incomplete Card to Admissions & Records.
- When you have finished assigning grades, Click Continue
- If your entry comes back with red outlines, you have entered invalid information. Correct the error(s) and Click Continue again.


**LAVC Winter 2010-2011 Holiday Calendar.** LAVC will be closed on designated dates during the Winter Break. *The college will be closed on December 19, 23-26, and 29, 2010, and January 1-2, 2011.* Some offices will be open on December 20-22, and 27-28, but others will only be accessible by making prior arrangements with the Sheriff's Office. Any staff member who is scheduled to work and not on vacation must report to Sandy Mayo in the Administration Building; M&O staff who are not on vacation should report to the M&O supervisor. The campus will reopen for normal operating hours on Monday, January 3, 2011.

## Activities this Week

A complete list of campus events and meetings is posted on the calendar at [www.lavc.edu](http://www.lavc.edu). Please contact the listed department/contact person for more detailed information.

**Symbol Key:**  For Students;  For Faculty/Staff;  Arts/Music;  Athletics;  Deadlines

### Sunday, December 12

 LAVC Holiday Concert sponsored by the LAVC Music Department @ 2- 4 pm (LAVC Mainstage Theater); Tickets: TBA [BrownPaperTicket Web Page](#) – Contact: Music Department (818) 778-5633 [music@lavc.edu](mailto:music@lavc.edu) [Music Department Web Page](#)


LAVC Astronomy Group Business Meeting and Lecture @ 7- 9 pm (Planetarium) - Contact: David Falk (818) 947-2864


 LAVC Women's Basketball Moorpark College Tournament @ TBA (Away – Moorpark) – Contact: Dale Beck (818) 947-2370 [beckdr@lavc.edu](mailto:beckdr@lavc.edu) [Athletics Department Web Page](#)



## Monday, December 13


### Fall Semester 2010 - Final Examinations

 "Cultural Windows: The Art of Ruth Asawa, Ynez Johnston, & Betye Saar" Exhibition sponsored by the LAVC Art Gallery & Arts Council @ 11 am- 2 pm & 6- 9 pm (Art Gallery) – Contact: Dennis Reed (818) 778-5536 [reeddj@lavc.edu](mailto:reeddj@lavc.edu) [Art Gallery Web Page](#)


 Educational Planning Committee (EPC) Meeting @ 1- 3 pm (President's Conference Room) – Contact: Richard Holdrege [holdrere@lavc.edu](mailto:holdrere@lavc.edu) Sandy Mayo [mayosl@lavc.edu](mailto:mayosl@lavc.edu) [EPC Web Site](#) [LAVC 411 Update](#)


## Tuesday, December 14

### Fall Semester 2010 - Final Examinations


 "Cultural Windows: The Art of Ruth Asawa, Ynez Johnston, & Betye Saar" Exhibition sponsored by the LAVC Art Gallery & Arts Council @ 11 am- 2 pm & 6- 9 pm (Art Gallery) – Contact: Dennis Reed (818) 778-5536 [reeddj@lavc.edu](mailto:reeddj@lavc.edu) [Art Gallery Web Page](#)

 Classified Staff Development Committee Meeting @ 11:30 am- 12:30 pm (Faculty Lounge) – Contact: Arlene Stein (818) 947-2339 [Classified Staff Development Web Page](#) [LAVC 411 Update](#)

 LAVC Holiday Party for employees @ 11:30 am- 1:30 pm (Monarch Hall) – Contact: LAVC President's Office (818) 947-2321


 Career Education Advisory Committee @ 1:15- 2:15 pm (Faculty Lounge) – Contact: Laurie Nalepa [nalepal@lavc.edu](mailto:nalepal@lavc.edu) [LAVC 411 Update](#)


ASU Executive Council Meeting @ 2- 4 pm (Campus Center 104) – Contact: Elizabeth Ortiz (818) 947-2702 [ortizme@lavc.edu](mailto:ortizme@lavc.edu) [ASU Executive Council Web Page](#) [LAVC 411 Update](#)


 "Your Resume" workshop sponsored by the LAVC Technology Department Internship Program @ 5- 6 pm (Engineering Building, Room 115) – Contact: Amerson Woods (310) 490-0438 [amerson@yahoo.com](mailto:amerson@yahoo.com)

## Wednesday, December 15

### Fall Semester 2010 - Final Examinations


 Diversity Committee Meeting @ 10:30 am (President's Conference Room) – Contact: Charmagne Shearrill [shearrcm@lavc.edu](mailto:shearrcm@lavc.edu) [Diversity Committee Web Page](#) [LAVC 411 Update](#)


 "Cultural Windows: The Art of Ruth Asawa, Ynez Johnston, & Betye Saar" Exhibition sponsored by the LAVC Art Gallery & Arts Council @ 11 am- 2 pm & 6- 9 pm (Art Gallery) – Contact: Dennis Reed (818) 778-5536 [reeddj@lavc.edu](mailto:reeddj@lavc.edu) [Art Gallery Web Page](#)

 Technology Committee Meeting @ 2- 4 pm (Faculty Lounge) – Contact: Jeff Kent [kentja@lavc.edu](mailto:kentja@lavc.edu) [Technology Committee Web Page](#) [LAVC 411 Update](#)

## Thursday, December 16

### Fall Semester 2010 - Final Examinations

 "Cultural Windows: The Art of Ruth Asawa, Ynez Johnston, & Betye Saar" Exhibition sponsored by the LAVC Art Gallery & Arts Council @ 11 am- 2 pm & 6- 9 pm (Art Gallery) – Contact: Dennis Reed (818) 778-5536 [reeddj@lavc.edu](mailto:reeddj@lavc.edu) [Art Gallery Web Page](#)

 Professional Development Advisory Committee Meeting @ 1- 2 pm (Professional Development Center – Bungalow 83) – Contact: Deborah Kaye [kayedr@lavc.edu](mailto:kayedr@lavc.edu) [LAVC 411 Update](#)

 *Bond Work Group (BWG) Meeting @ 3 pm (President's Conference Room) – Contact: Tom Jacobsmeyer [jacobsmt@lavc.edu](mailto:jacobsmt@lavc.edu) [BWG Web Page](#) [LAVC 411 Update](#)*

 *LAVC Men's Basketball Glendale College Tournament @ TBA (Away – Glendale Community College) – Contact: Dale Beck (818) 947-2370 [beckdr@lavc.edu](mailto:beckdr@lavc.edu) [Athletics Department Web Page](#)*


### **Friday, December 17**

#### **Fall Semester 2010 - Final Examinations**

*Epilepsy Support Group sponsored by Epilepsy Foundation of Greater Los Angeles @ 7- 9 pm (LAVC Faculty Lounge) – Contact: Gregory Portillo (818) 908-9939*


 *Sustainability Group Meeting @ 10 am (Allied Health & Sciences Center, Room 102) – Contact: LaVerne Rosow [rosowlv@lavc.edu](mailto:rosowlv@lavc.edu) [Sustainability Group Web Page](#) [LAVC 411 Update](#)*

 *LAVC Women's Basketball San Francisco Classic @ TBA (Away – San Francisco) – Contact: Dale Beck (818) 947-2370 [beckdr@lavc.edu](mailto:beckdr@lavc.edu) [Athletics Department Web Page](#)*

 *LAVC Men's Basketball Glendale College Tournament @ TBA (Away – Glendale Community College) – Contact: Dale Beck (818) 947-2370 [beckdr@lavc.edu](mailto:beckdr@lavc.edu) [Athletics Department Web Page](#)*

### **Saturday, December 18**

#### **Fall Semester 2010 - Final Examinations**

 *Information meeting for Summer Study Program in Montpellier, France sponsored by LAVC and the American Institute of Foreign Study (AIFS) @ 12 noon- 2 pm (Foreign Language Room 102) – Contact: Dominique Merrill (818) 947-2380 [merridl@lavc.edu](mailto:merridl@lavc.edu) [Summer Study Program Web Page](#)*

 *LAVC Women's Basketball San Francisco Classic @ TBA (Away – San Francisco) – Contact: Dale Beck (818) 947-2370 [beckdr@lavc.edu](mailto:beckdr@lavc.edu) [Athletics Department Web Page](#)*

 *LAVC Men's Basketball Glendale College Tournament @ TBA (Away – Glendale Community College) – Contact: Dale Beck (818) 947-2370 [beckdr@lavc.edu](mailto:beckdr@lavc.edu) [Athletics Department Web Page](#)*

#### **Vision Statement**

*Los Angeles Valley College serves the community as a leader in instructional excellence, facilitating the success of its diverse students, developing critical thinkers and life-long learners, and contributing to the economic and cultural vitality of the San Fernando Valley and beyond.*

#### **Mission Statement**

*Los Angeles Valley College is a comprehensive community college located in the center of the San Fernando Valley. The College serves the community by providing transfer, degree, career-technical, foundational, transitional and continuing education programs in an attractive and accessible learning environment that fosters student success. Embedded in these programs are the greater goals of critical thinking and life-long learning which are necessary for success in the workplace and for advancing one's education, personal development and quality of life.*

To read the entire Mission Statement, visit [www.lavc.edu/vision-mission/](http://www.lavc.edu/vision-mission/)

***The LAVC College Bulletin is distributed to the campus community every Wednesday for the following week's activities and events.***

***A PDF version is also posted on the LAVC Web site every Friday.***

***Available in alternate media formats***