



Los Angeles Valley College

LAVC College Bulletin *June 26-July 2, 2016*

Featured Announcements



[LOOKING FOR THE ON-CAMPUS ATM? ATM LOCATION MOVED TO THE STUDENT UNION](#)

As part of the transition from Higher One to Bank Mobile Vibe, the campus has installed a Cardtronics ATM to the first floor of the Student Union building (next to the Cafeteria). The previous ATM locations next to Monarch Hall in Campus Center building are no longer in operation.

This new ATM location gives students a convenient place on-campus to access their financial aid disbursements with their HigherOne Card without being charged a service fee.

More choices. Less fees.

Effective June 1, 2016, the Los Angeles Community College District (LACCD) transitioned to Bank Mobile Vibe for financial aid disbursements, which reduces or eliminates several fees LAVC students were charged with their former Higher One account.

Here are the key points students should be aware of:

- There was no change in their account number
- These changes do not impact the account balance, **will not change the PIN** or require any action on the student's part.
- Students **do not need** to get a new bank card
- Students now will have access cash from **more locations across the city without paying a fee**. The number of fee-free ATM locations increases to 55,000 nationwide. To find a surcharge-free ATM near you:
 - Call (800) 809-0308 to access the Voice Assistance ATM Locator
 - Visit the Allpoint network ATM locator at www.allpointnetwork.com
 - Download the Higher One app on your smart phone
- A new ATM has been installed on each campus in the Los Angeles Community College District that students can draw funds from. Again, LAVC's on-campus ATM is located next to the Cafeteria on the first floor of the Student Union.

In addition, Bank Mobile Vibe will cost less for many transactions. Below is the new fee structure:

FEES	OneAccount	BankMobile VIBE	FEES	OneAccount	BankMobile VIBE
Monthly Fee	\$0 for students	\$0 for students	Card Replacement Fee	\$20	\$10
Minimum Opening Deposit	\$0	\$0	International Transaction Fee	3%	\$0
In-Network ATM Withdrawal Fee	\$0	\$0	Personal Check Order Fee	\$7.95	\$0
Out-of-Network ATM Withdrawal Fee	\$2.50	\$2.50	Official Check Fee	\$8	\$0
Out-of-Network ATM Balance Inquiry Fee	\$2.50	\$0	Stop Payment Fee	\$24	\$0
Out-of-Network ATM Transaction Decline Fee	\$2.50	\$0	Return Deposit Item Fee	\$7	\$0
Teller Withdrawal Fee	\$3.5%	\$0	Domestic Wire (Outgoing) Fee	\$25	\$25
Card Transaction NSF Fee	\$0	\$0	Expedited Bill Pay Fee	\$4.95	\$4.95
NSF Fee	\$29	\$0	Reload @ the Register™ Cash Load Fee	Up to \$4.95	Up to \$4.95
PIN Fee	\$0.50	\$0	Account Research Fee	\$25/hour	\$0

For questions about this new service, please contact the [LAVC Financial Aid Office](#).



[CAFETERIA, BOOKSTORE, LION CAFE, BUSINESS OFFICE AND STUDENT HEALTH CENTER OPEN THIS SUMMER](#)

The LAVC Cafeteria, Lion Cafe, Monarch Bookstore, Business Office and the Student Health Center / Student Psychological Services will be open during Summer Session to serve the campus community. The following campus services will be open during Summer Session 2016:

- The **LAVC Cafeteria**, which is located on the first floor of the Student Union, sells breakfast and lunch menu items, snacks, and drinks on campus. From June 20-30, it will be open Monday-Thursday from 8 a.m.-3 p.m. and closed on Friday-Sunday.
- The **Lion Cafe** is located on the southeast corner of the Student Union (next to the LAVC Monarch Bookstore). It proudly brews Peet's Coffee and offers espresso, lattes, Javiva cold blended coffee drinks, hot and iced teas, iced coffee, fresh pastries, sandwiches, cold drinks, snacks, and more! From June 20-August 12, the Lion Cafe will be open Monday-Thursday from 8 a.m.-1 p.m. and closed on Friday-Sunday. [View menu](#)
- The **Monarch Bookstore**, which is located next to the Business Office in the Student Union, sells new and used textbooks, software, supplies, candy, snacks, and LAVC gear and apparel. From June 20-August 12 it will be open Monday-Thursday from 8 a.m.-3 p.m., Friday from 8 a.m.-1 p.m., and closed on Saturday-Sunday.

- The [LAVC Student Health Center](#) and [Student Psychological Services](#) is open during Summer Session on the first floor of the Student Union (next to the Cafeteria). The Student Health Center offers both medical health services and the psychological services for enrolled Valley College students. From June 13-July 15, they will be open Monday-Thursday from 8 a.m.-6 p.m.
- The [Business Office](#), which is located on the first floor on the eastern side of the Student Union, is where students pay their registration fees and purchase their parking permits. From June 13-July 15, its hours of operation are Monday, Wednesday, Thursday and Friday from 8 a.m.-3:45 p.m. and Tuesday from 8 a.m.-6:15 p.m.



THE LAVC CITIZENSHIP CENTER OFFERS THE COMMUNITY WITH ASSISTANCE WITH CITIZENSHIP SERVICES

The LAVC Citizenship Center offers citizenship services to students and the community. It offers assistance with citizenship forms, free E1 Civics/Citizenship test preparation classes, free ESL classes, referrals to legal entities, and study materials for the U.S. citizenship test.

All interested individuals are welcome to receive assistance through the LAVC Citizenship Program. Services are available to LAVC students and anyone in the community who is interested in becoming a U.S. citizen.

The LAVC Citizenship Program focuses on literacy skills and uses ESL methodologies to prepare learners to take and pass the United States Immigration and Naturalization Services (USCIS) test. The program includes outreach services, skills assessment, and naturalization preparation assistance. Program staff specialize in preparing various USCIS forms such as N-400, I-912, N-600, I-130, etc. Study materials approved by the USCIS are also available.

For more information, visit the [LAVC Citizenship Center Web page](#).



LAVC TO HOLD WELCOME FAIR 2016 FOR NEW STUDENTS ON JULY 27 AND AUGUST 24

LAVC Student Services, Associated Student Union (ASU), Office of Student Life, and Student Success and Support Programs invites all incoming students to attend Welcome Fair 2016. Newly enrolled students can choose to attend Wednesday, July 27 or Wednesday, August 24 from 8 a.m.-1 p.m. in Monarch Hall located in the Campus Center building.

Welcome Fair 2016 is a one-day event (choose either July 27 or August 24) that marks the official beginning of a new student's college experience at LAVC. He/she will discover how to Valley College's programs and services can help him/her "step forward" towards a path for success.

Participants will receive a free lunch, have a chance to win prizes, go on a guided tour of the campus, attend workshops, discover services and programs to help them be more successful, get their student ID card, learn about parking and transportation options, and meet faculty, staff and fellow students.

Parents are also welcomed to attend. They will be able to attend financial aid workshops, go on a campus tour, and attend a resource fair to learn about offices/department that can help their son or daughter succeed in college.

Space is limited. The deadline to RSVP is Friday, July 22.

For more information and to RSVP, visit the [Welcome Fair Web page](#).



[WANT TO RECEIVE LAVC EMERGENCY ALERTS? UPDATE YOUR EMERGENCY CONTACT INFO](#)

Los Angeles Valley College is asking all its students, faculty and staff to update their emergency contact information. In the event of an emergency situation on or near campus, the College may need to contact you or someone close to you.

If you would like to receive emergency notifications, please check that your emergency contact information is up to date.

- **Faculty/Staff**—Please take a moment and enter/update your contact information on the [LACCD Portal](#). If you recall entering your information previously, please double check that your emergency contact information is correct in the Portal. [View how to your emergency contact information](#)
- **Students**—In an emergency, current LAVC students will be notified through their LACCD student email address (@student.laccd.edu) and the phone number(s) on file in their student records. They can set the LACCD email to be forwarded to their personal email. Students who wish to update their phone numbers on their student records will need to submit a Student Information change form to the LAVC Admissions and Records Office.

Since 2014, LAVC has been using Blackboard Connect to send emergency alert notifications to students, faculty and staff. This system allows the college to simultaneously send emergency notifications by email, voice message, and text message.

For more information on emergency preparedness, visit the [LAVC Emergency Response Plan Web Page](#).



[HELP US UPDATE THE LAVC DIRECTORY! CHECK IF YOUR DEPARTMENT'S EMPLOYEES ARE CORRECTLY NOTED](#)

LAVC has an online [LAVC Phone/Email Directory](#) that is used by students, faculty, staff and administrators to reach employees at their office phone number and/or email address. The LAVC Administrative Services Office can assist with adding or updating employees work contact information onto the online directory.

To keep the information up-to-date, administrators, department chairs, faculty, and staff are being asked to check the information posted on the online directory, and notify Administrative Services if the information is not correct or is missing and provide the missing or corrected information.

If an employee finds that his/her information is inaccurate or missing, he/she should send the following information to his/her department chair or supervisor, who upon verification and approval will send the information to Arlene Stein in Administrative Services at (steinar@lavc.edu):

- (1) employee's full name,
- (2) nickname (if applicable),
- (3) title,
- (4) department,
- (5) building location with room number
- (6) LAVC phone number or voice mail extension,
- (7) fax number,
- (8) LAVC email address, &
- (9) secondary phone number or email address (if applicable)

Arlene will then notify the administrator/department chair, or employee's supervisor when the information has been updated online.

If you have any questions, contact Arlene Stein at steinar@lavc.edu or by calling extension 2336.

Additional news and events are posted online at www.lavc.edu/campusnews/index/News-Blog.aspx.

Announcements for Students

Faculty, please share the following important announcements with your students:



[Looking for an ATM On-Campus? Campus ATM Moved to the Student Union](#)

The on-campus ATM has been relocated from Campus Center to the first floor of the Student Union (next to the Cafeteria). This new ATM gives you one more place to access your financial aid disbursement funds with no service fee.



[Cafeteria, Bookstore, Lion Cafe, Business Office and Student Health Center Open This Summer](#)

Want to buy something to eat? Need to purchase your textbooks? Want to pay your fees or buy your parking permit? Need medical or psychological services? The LAVC Cafeteria, Monarch Bookstore, Lion Cafe, Business Office, and Student Health Center and Student Psychological Services are open in the Student Union during Summer Session 2016.



[LAVC Academic Resource Center Offers Free Tutoring and Writing Workshops This Summer](#)

The Writing Center can help with writing assignments, and offers free writing workshops to assist you with writing papers on Mondays and Wednesdays at 11 a.m. and Tuesdays and Thursdays at 2 p.m. The General Tutoring Center offers free drop-in tutoring in accounting, astronomy, chemistry, economics, Spanish, and statistics. The Math Lab can help with math assignments. In addition, the Library, Computer Commons and Virtual Valley Help Desk are open during Summer Session.

UNIVERSITY
OF
CALIFORNIA

[Find Out How to Get Guaranteed Admission to a UC at the UC TAG Workshop!](#)

Learn about how you can gain guaranteed admissions to a UC campus at the "UC Transfer Admissions Guarantee (TAG)" workshops on June 27 at 12 p.m. and June 29 at 5 p.m. in the Career/Transfer Center.



[Not Sure How Transfer to a College or University? Come to the "Transfer 101" Workshop](#)

Start your path towards successfully transferring to a 4-year college or university at the "Transfer 101" Workshop on June 28 at 5:30 p.m. in the Career/Transfer Center.



[Unsure about How to Create Your Cover Letter or Resume? Come to the Cover Letter/Resume Workshop](#)

Learn how to highlight your job qualifications for employers at the "Cover Letter and Resume Workshop" on June 30 at 5 p.m. in the Career/Transfer Center.



[Mark Your Calendar! LAVC will be Closed on July 4 for Independence Day](#)

LAVC will be closed on July 4 for the Independence Day holiday. The college will fully reopen and classes will be back in session on July 5.



[Attention Students! EOPS, CARE and Guardian Scholars Now Accepting New Students](#)

Don't miss your chance to be a part of the LAVC EOPS, CARE or Guardian Scholars programs! You can receive academic counseling, tutoring, textbook vouchers, workshops, priority registration, progress monitoring, and more. New students are being accepted for Fall 2016 until July 29. Apply today!



[Want to Receive LAVC Emergency Alerts? Update Your Emergency Contact Info](#)

LAVC urges all students, faculty and staff to update their emergency contact information. In the event of a campus emergency, LAVC will send out real-time updates to you or someone close to you via email, text and/or voice message.

Announcements for Employees



[Let the LAVC PR Office Help Promote Your Department's News, Event or Activity!](#)

The LAVC PR Office is available to promote college department news and upcoming events in the LAVC News blog, LAVC College Bulletin, LAVC Calendar of Events, the marquees, and on social media. It also gives faculty/staff access to the official LAVC logo on the LAVC Graphic Standards and Style Guide Intranet site. The PR Office is here to help you!



[Save the Date!—LAVC Classified Enrichment Day is July 29](#)

Classified staff are invited to the annual Classified Staff Enrichment Day on July 29 from 11 a.m.-3:45 p.m. in Campus Center's Monarch Hall. Join us as we celebrate "Valley Pride: Catch the Spirit" with lunch, college updates, and workshops.

Announcements for the Community

The following activities are open to the public. Please feel free to share this information with your friends and family:



[Don't Miss Your Chance to Learn About a Free Manufacturing Academy at LAVC!](#)

Attention veteran and WIOA-qualified job seekers! LAVC Job Training's free short-term Manufacturing Academy this summer can prepare you for a manufacturing career. Don't miss the program's last orientation session on June 28 at 1 p.m. in Engineering 100!



[Need Assistance with Citizenship Paperwork? Come to the LAVC Citizenship Center](#)

The LAVC Citizenship Center offers assistance with citizenship paperwork, free E1 Civics/Citizenship classes, free ESL classes, referrals to legal entities and study materials students and the community.

Calendar of Events

The following is a list of selected campus events and meetings that are scheduled to take place at LAVC. Please contact the listed department/contact person for more detailed information. A complete list of campus activities is posted on the online LAVC calendar at <http://www.lavc.edu/calendar/Google-Calendar.aspx>.

LAVC Calendar of Events for June 26-July 2, 2016

Sunday, June 26

Monday, June 27

11am - 12pm "Thesis" Writing Workshop (part of the Summer 2016 Writing Workshop Series) sponsored by the LAVC Academic Resource Center

Where: Library and Academic Resource Center 229

Contact: LAVC Academic Resource Center, <http://www.lavc.edu/tutor/index.aspx>

Calendar: Student Events

12pm - 1:30pm "UC Transfer Admission Guarantee (TAG) Workshop" sponsored by the LAVC Career/Transfer Center (CTC)

Where: Student Services Annex (Career/Transfer Center)

Contact: LAVC Career/Transfer Center, <http://www.lavc.edu/transfer/index.aspx>

Calendar: Student Events

Tuesday, June 28

1pm - 1pm LAVC Manufacturing Academy Orientation sponsored by LAVC Job Training

Where: Engineering 110

Contact: LAVC Job Training - Manufacturing Academy, <http://www.jobtraining.org>

Calendar: Community Events

1:30pm - 3pm LAVC Chairs & Directors Meeting

Where: Student Services Center 245 (Student Services Multipurpose Room)

Contact: Karen Daar, (818) 947-2378

Calendar: Campus Meetings

2pm - 3:30pm "Argumentative Writing" Workshop (part of the Summer 2016 Writing Workshop Series) sponsored by the LAVC Academic Resource Center

Where: Library and Academic Resource Center 229

Contact: LAVC Academic Resource Center, <http://www.lavc.edu/tutor/index.aspx>

Calendar: Student Events

5:30pm - 7pm "Transfer 101" Workshop sponsored by the LAVC Career/Transfer Center (CTC)

Where: Student Services Annex (Career/Transfer Center)

Contact: LAVC Career/Transfer Center, <http://www.lavc.edu/transfer/index.aspx>

Calendar: Student Events

Wednesday, June 29

11am - 12pm "Integrating Sources" Writing Workshop (part of the Summer 2016 Writing Workshop Series) sponsored by the LAVC Academic Resource Center

Where: Library and Academic Resource Center 229

Contact: LAVC Academic Resource Center, <http://www.lavc.edu/tutor/index.aspx>

Calendar: Student Events

5pm - 6:30pm "UC Transfer Admission Guarantee (TAG) Workshop" sponsored by the LAVC Career/Transfer Center (CTC)

Where: Student Services Annex (Career/Transfer Center)

Contact: LAVC Career/Transfer Center, <http://www.lavc.edu/transfer/index.aspx>

Calendar: Student Events

Thursday, June 30

2pm - 3:30pm "MLA Format" Writing Workshop (part of the Summer 2016 Writing Workshop Series) sponsored by the LAVC Academic Resource Center

Where: Library and Academic Resource Center 229

Contact: LAVC Academic Resource Center, <http://www.lavc.edu/tutor/index.aspx>

Calendar: Student Events

5pm - 6:30pm "Resume and Cover Letter Workshop" sponsored by the LAVC Career/Transfer Center (CTC)

Where: Student Services Annex (Career/Transfer Center)

Contact: LAVC Career/Transfer Center, <http://www.lavc.edu/transfer/index.aspx>

Calendar: Student Events

Friday, July 1

Saturday, July 2

MISSION STATEMENT

Los Angeles Valley College serves as a leader in student success, with pathways for certificates, degrees, transfer, and continuing education. We enable students to advance their education, personal development, and quality of life, empowering them to be productive and engaged members of the global community.

VISION STATEMENT

Los Angeles Valley College inspires, educates, and enriches our diverse community, developing critical and creative thinkers and lifelong learners.

For the LAVC Mission and Vision Statements and Core Values, visit www.lavc.edu/vision-mission/

The LAVC College Bulletin comes out every Wednesday (promoting activities taking place in the following week). Announcements are also posted at <http://www.lavc.edu/campusnews/index/News-Blog.aspx>.

Available in alternate media formats

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