



Los Angeles Valley College

LAVC College Bulletin August 17-23, 2014

This Issue's News & Events

**GET THE
SECRETS
TO STUDENT
SUCCESS**

LAVCWELCOMFAIR AUGUST272014

New Students—Last Chance to Reserve a Spot for the LAVC Welcome Fair on August 27; Registration Deadline is August 20

The LAVC Associated Student Union (ASU) and the LAVC Preparing All Students for Success (PASS) Committee will be sponsoring the LAVC Welcome Fair 2014 on Wednesday, August 27 from 8:30 a.m.-12:30 p.m. in the Student Services Plaza. The deadline to register is August 20. New students are invited to LAVC's annual Welcome Fair this fall and make the most of their college experience at LAVC! This year's theme "Choose Your Own Adventure!" will include an exciting information fair with school clubs, departments, and programs, and campus tours. There will also important workshops such as "How to Pay for College", "Transfer 101", "Introduction to the College Classroom", "Guarantee Your Priority Registration", "Student Leadership Panel", "How to Pick a Major", and "Career Technical Education (CTE) Programs". For more information and to register online, visit the [LAVC Welcome Fair Web page](#).



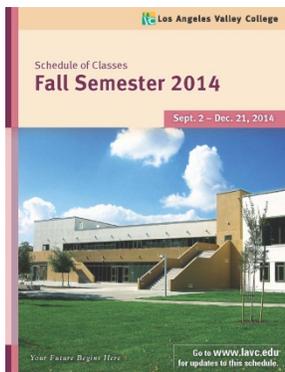
LAVC to Hold an Adjunct Faculty Orientation on August 23

The LAVC Professional Development Office will hold a "Fall into Fall: Adjunct Faculty Orientation" on Saturday, August 23 from 8:30 a.m.-12 noon in the Professional Development Center in LARC 200. Adjunct faculty will find out the answers to their questions about college processes, resources, and information to make their teaching experience successful. Participants are asked to register by August 18 to (818) 947-2712 or profdev@lavc.edu. For more information, visit the [LAVC Professional Development Web site](#).



Attention Students! LAVC's 2014-2015 Catalog is Now Posted Online

The LAVC Academic Affairs Office has posted the LAVC Catalog for the 2014-2015 academic year on the LAVC Web site. The catalog is only available online. The Catalog contains information for students on matriculation/admission and registration procedures, student learning outcomes, educational programs, course descriptions, academic policies, academic standards, district and college policies, academic resources and services, student services, student activities and more. View the [LAVC 2014-2015 Catalog](#).



Looking for a Class? Check the LAVC's Fall 2014 Class Schedule and Open Classes List Posted Online

The LAVC Office of Academic Affairs has posted the Fall 2014 Schedule of Classes and an updated Fall 2014 open classes list on the college Web site. The Fall Schedule and an updated list of open classes is available online on the [LAVC Schedules of Classes Web Page](#). Current students can find their Fall 2014 registration appointment by visiting the [LACCD Student Information System](#). The college is still accepting applications for the Fall 2014 semester; prospective students can [apply online](#) on the college Web site.



Attention New Parents! LAVC Infant & Toddler Summer Playgroups Are Enrolling for Fall 2014

The LAVC Family Resource Center and the LAVC Community Services Office are now enrolling families for the Fall 2014 Infant & Toddler Playgroups. Beginning September 8, playgroups for infants and toddlers (newborn to 30 months) will meet on Tuesday and Thursday from 10:30 a.m.- 12 noon, or Monday and Wednesday from 2:30- 4 p.m. in the LAVC Family Resource Center. Playgroups focus on building positive social interactions and preschool readiness skills through art, music, sensory, and dramatic play experiences, and give parents the opportunity to meet other parents and kids. The enrollment fee is \$95. Space is limited! To register, visit the [LAVC Community Services Web page](#) (click on "courses", then select "just for kids"). For more information visit the [Family Resource Center blog](#), or call (818) 778-5612.



LAVC to Offer a New Art Gallery Techniques Class in Fall 2014

The LAVC Art Department will be offering a new “Gallery Techniques” class (Art 521) during the Fall 2014 semester. This class, which meets on Tuesdays and Thursdays from 11:20 a.m.-1:30 p.m., will explore how to curate a fine art exhibition, get hands-on experience with installing artwork, and learn the different departments within a non-profit museum or art gallery. Students will participate in an Exhibition-in-a-Box exercise where they will work in small groups to curate, design and build a 3-dimensional model of their fine art exhibition. They will assist the director and gallery preparatory in laying out and installing artwork for an upcoming fine art exhibition in the LAVC Art Gallery. In addition, the class will take field trips to local museums for a behind-the-scenes look at various departments (conservation, curatorial, and registration), watch documentaries about museum practices, and will discuss current issues related to the art world. Visit the [LAVC Fall 2014 Schedule of Classes](#) for more information. New and returning students who wish to enroll in this class will need to apply online on the [LAVC Web site](#). Current LAVC students will be able to register for this class during their Fall 2014 registration appointment; students can find their Fall 2014 registration appointment by logging into the [LACCD Student Information System](#). For more information, contact the LAVC Art Department at (818) 778-5536.



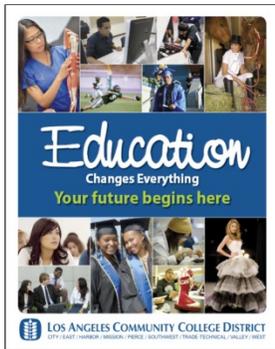
All Offices in the Administration Building have Been Relocated to Temporary Spaces on Campus

Starting August 11, 2014, the LAVC President's Office, the Academic Affairs Office, the Administrative Services Office, LAVC Foundation, Institutional Effectiveness Office, Public Relations Office, Personnel Office, Payroll Office, Budget Office, Contracts/Purchasing (Procurement), Master Calendar Office, Reprographics, Mailroom, and the Job Training Office have moved into temporary locations on campus.

These offices and services are moved in preparation for building the new Valley College Gateway building. The following offices have been relocated to the following locations on campus:

- The [President's Office](#) is located in the Admin 1 Bungalow (*in the former Financial Aid bungalow*)
- The President's Conference Room is located in the Admin 2 Bungalow (*in the former CSIT 2 bungalow*)
- The [Academic Affairs Office](#) is located in the Admin 1 Bungalow (*in the former Financial Aid bungalow*)
- The [Administrative Services Office](#), [Contracts/Purchasing](#) (Procurement Office) and [Budget Office](#) are located in the Admin 3 Bungalow (*western entrance facing Campus Center*)
- The [LAVC Foundation Office](#), [Institutional Effectiveness Office](#), and [Public Relations Office](#) are located in the Admin 3 Bungalow (*southern entrance facing Emergency Services Training*)
- The [Payroll/Personnel](#) is located in Campus Center E102 (*in the former ASU Office*)
- The [Reprographics Services](#), Master Calendar Office and Campus Operator Office is located in Campus Center W101 (*in the former SSD Office*)
- The Mailroom is located in Campus Center E101 (*in the former ASU Office*)
- The [Job Training Office](#) is located in the Admin 3 Bungalow (*eastern entrance facing Aquatics Center*)

These offices and services moved in preparation for building the new Valley College Gateway building. View the updated [LAVC Campus Map](#) for the new locations. The college will also be posting additional campus wayfinding signage to direct people to these office's new temporary locations.



LACCD Publishes an “Education Changes Everything” Insert in the LA Times

The Los Angeles Times recently published an insert by the Los Angeles Community College District (LACCD) that promoted the District and each of its nine colleges. The insert, titled “Education Changes Everything” featured information about Fall 2014 enrollment, an update on bond-funded construction, and facts about each of its colleges. Los Angeles Valley College was noted for its excellent Transfer Alliance/Honors Program, Job Training Program, and its connection with the local entertainment industry and the arts. To read the insert, visit <http://www.lavc.edu/pdf/LA-Community-C.pdf>



Got News to Share? LAVC’s PR Office Offers College Departments/Programs/ Services with Publicity Assistance

The LAVC Public Relations Office can assist LAVC departments, programs and services with promoting news and events to the campus community and beyond. It can help with posting announcements in the College Bulletin, on the college’s electronic marquee, on LAVC’s online calendar, on the LAVC News & Events section of the college’s homepage, and on LAVC’s Facebook and Twitter pages. Simply fill out a [PR Request Form](#) for your event or news item, and email the completed form to news@lavc.edu. In addition, the Public Relations Office can help with the creation of Facebook pages for college departments and programs. *Please note: The LAVC PR Office is unable to fulfill requests from organizations not directly affiliated with Los Angeles Valley College.* For more information, visit the [LAVC Public Relations Office Web page](#).

Additional news and events are posted online at www.lavc.edu/campusnews/.

Announcements for Faculty/Staff

Are You in the LAVC Phone & Email Directory? Is Your Contact Information Up-to-Date? The LAVC Administrative Services Office can assist faculty, staff and administrators with updating or adding information on the online [LAVC Phone/Email Directory](#). To keep the information up-to-date, faculty are asked to check their information that is posted on the online directory, and notify Administrative Services if the information is not correct or is missing. If an employee finds that his/her information is inaccurate or missing, please send the following information to your department chair or supervisor, who upon verification and approval will send the information to Arlene Stein in Administrative Services at (steinar@lavc.edu):

- (1) employee’s full name,
- (2) nickname (if applicable),
- (3) title,
- (4) department,

- (5) building location with room number
- (6) LAVC phone number or voice mail extension,
- (7) fax number,
- (8) LAVC email address, &
- (9) secondary phone number or email address (if applicable)

Arlene will notify your supervisor when the information has been updated online. If you have any questions, contact Arlene Stein at steinar@lavc.edu or by calling extension 2336.

Attention Faculty/Staff—Update Your Information Now to Receive LAVC Emergency Alerts! As part of the college's new emergency notification system, LAVC faculty and staff are being urged to provide emergency contact information to Valley College through the new [LAVC Connect portal](#); this portal will not update student and employee records. Faculty/staff will automatically receive alert notifications to their LAVC email address. The new Blackboard Connect service will enable the college to send out alert notification messages via email, voice, and text message simultaneously to students, staff and faculty within minutes. If you would like to be notified through your personal email, and work, home, and/or mobile phone numbers, you will need to log into the [LAVC Connect Portal for Faculty/Staff](#) to provide LAVC with the additional contact information. Download the guide on [How to Sign Up for Emergency Alerts from LA Valley College \(Faculty/Staff\)](#).

Don't Forget—LAVC is a Smoke Free Campus Except in Designated Smoking Areas. As of February 4, 2013, LAVC is a "Smoke Free Campus" except in the following four designated smoking areas on campus:

- west of the Library & Academic Resource Center (near College Road North),
- southwest corner of Parking Lot D (near Campus Drive and Emelita Street),
- between the Field House and Bungalow 78 (near Ethel Avenue), and
- south of the Engineering Building (near Parking Lot A).

For more information, visit www.lavc.edu/campusnews/#smokefreecampus.

Attention Faculty—Run For Academic Senate and Make a Difference! Senate Elections Information – Fall 2014. The Academic Senate is looking for seven (7) enthusiastic, at-large Senators, who want to make a difference. Faculty should be full-time and will serve a three-year term, fall 2014 to spring 2017. The election will take place during Opening Day, August 28, 2014. The highest seven vote getters will be announced at the end-of-the-day drawing on Opening Day. Interested parties must submit their full name and a statement of intent (no longer than 100 words) to run for election beginning Friday, May 15 to Friday, August 15. Please send your intent to the LAVC Academic Senate Election Committee (SEC) chair, Roana Thornock at thornorm@lavc.edu. At the close of the declaration period, and prior to the election, statements of declared candidates will be sent to all faculty at their Valley College email address.

Calling All New Adjunct Faculty! RSVP Today for the Adjunct Orientation on August 23. The LAVC Professional Development Office will hold a "Fall into Fall: Adjunct Faculty Orientation" on Saturday, August 23 from 8:30 a.m.-12 noon in the Professional Development Center in LARC 200. You will find out the answers to your questions about college processes, resources, and information to make your teaching experience successful. Connect with your colleagues and hear presentations from LAVC staff and administrators. Please RSVP by Aug. 18 to (818) 947-2712 or profdev@lavc.edu. For more information, visit the [LAVC Professional Development Web site](#).

Mark Your Calendars! Don't Miss the Summer Tech Fest on August 25-26. The LAVC Professional Development Office will sponsor its annual "Summer Tech Fest" for faculty and staff on Monday, August 25 and Tuesday, August 26 from 9 a.m.-2:30 p.m. in the Professional Development Center in LARC 200. There will be workshops to improve your use of technology, engage your students, and enhance your teaching. A complete schedule and workshop descriptions are available at the [LAVC Professional Development Web page](#). RSVPs are not required – just show up! For more information, contact the LAVC Professional Development Office at (818) 947-2712 or email profdev@lavc.edu.

Save the Date—Opening Day 2014 is August 28. The Academic Senate and the LAVC Professional Development Office will sponsor its annual "Opening Day" event for faculty on Thursday, August 28. Please gather in Monarch Square at 7:30 am, which will be followed by a general session in Monarch Hall and a great line-up of workshops, including campus tours. End the day back in Monarch Hall for prize drawings. Not to be missed! This annual event is mandatory for full-time classroom faculty. Adjuncts and non-classroom faculty are welcome to attend; RSVP to (818) 947-2712 or profdev@lavc.edu by Aug. 18. For more information, visit the [LAVC Professional Development Web site](#).

Get the Latest Information on Campus Construction! Visit the LAVC Construction & Parking Updates Web Page. Los Angeles Valley College regularly posts information on construction projects that impact the campus on the LAVC's ReVitalizing Valley College Web Site. In addition, the campus sends out Communication Update emails to faculty and staff when construction projects will be impacting the campus community. For the latest information on how construction is impacting the campus and parking, please visit the [Construction and Parking Updates Web page](#), or click on the "Construction & Parking Updates" button on the college homepage.

Activities this Week

The following is a list of selected campus events and meetings that are scheduled to take place at LAVC. Please contact the listed department/contact person for more detailed information. A complete list of campus activities is posted on the online LAVC calendar at www.lavc.edu/calendar/.

LAVC Calendar of Events for August 17-23, 2014

Sunday, August 17

Monday, August 18

Tuesday, August 19

Wednesday, August 20

Thursday, August 21

Friday, August 22

Saturday, August 23

8:30am - 12pm Adjunct Faculty Orientation sponsored by LAVC Professional Development

Where: Professional Development Center, Library & Academic Resource Center 200

Contact: LAVC Professional Development, (818) 947-2712, <http://www.lavc.edu/profdev/>,
<http://www.lavc.edu/profdev/Fall%20into%20Fall%202014%20flyer.pdf>

Calendar: Faculty/Staff Events

VISION STATEMENT

Los Angeles Valley College inspires, educates, and enriches our diverse community, developing critical and creative thinkers and lifelong learners.

MISSION STATEMENT

Los Angeles Valley College serves as a leader in student success, with pathways for certificates, degrees, transfer, and continuing education. We enable students to advance their education, personal development, and quality of life, empowering them to be productive and engaged members of the global community.

For the LAVC Mission and Vision Statements and Core Values, visit www.lavc.edu/vision-mission/

The LAVC College Bulletin is distributed to the campus community every Wednesday for the following week's activities and events. A PDF version of the College Bulletin is also posted at <http://www.lavc.edu/bulletin> every Friday.

Available in alternate media formats

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