



# Los Angeles Valley College

## LAVC College Bulletin *August 14-20, 2011*

### This Issue's News & Events



Final Week of Summer Hours for Admissions & Records, Financial Aid, Counseling, and All Student Services Offices

**From June 20-August 19, 2011, Admissions & Records will be open Monday-Thursday from 8 a.m.-12 noon and 3-7 p.m., Financial Aid, and Counseling will be open Monday-Thursday from 8 a.m.-7 p.m., and the Assessment Center, Services for Students with Disabilities, Outreach and Recruitment, Associated Student Union, EOPS, TRiO, and the Vice President of Student Services Office will be open Monday-Thursday from 8 a.m.-6 p.m. Please note: Transcripts, Faculty Services, Graduation, Prerequisites, International Students and General Information Services will be CLOSED DAILY from 12 noon - 3:00 p.m. All offices in the Student Services Center and Annex will return to their normal hours of operation starting Monday, August 22. For a schedule of the hours of operation for frequently used services on campus, visit <http://www.lavc.edu/officehours>.**



LAVC to Offer the GED Test on August 19-20

**LAVC will offer the GED (General Educational Development) Test on August 19-20; Testing is offered every month through the CalWORKs Office.** Registration for the test begins 2 weeks prior to the test, and space is limited. The GED testing fee is \$150; fees must be paid at the time of registration. LAVC is an official testing site for the GED (General Educational Development) Test, which is facilitated by the LAVC CalWORKs Office. Additional test dates are: September 16-17, October 21-22 and November 18-19. For more information, contact Margie in the LAVC CalWORKs Office at (818) 947-2976 or visit [www.lavc.edu/calworks](http://www.lavc.edu/calworks).



LAVC to Offer an Accelerated Math Series to Help Get Math 105 Students to College-Level Math in Just Two Semesters!

**LAVC Foundational Skills is offering a new accelerated Math series for students who have placed in Math 105 that will allow them to be prepared to take college-level math in only one year (two semesters). These**

**accelerated math classes are part of learning community and are paired together with a one unit, Personal Development class to provide students with additional study and test taking skills to help them successfully complete their math classes.** During the Fall semester, students would enroll into Math 110 (a 5-unit class that combines Math 105 and Math 112) and Personal Development 1. In the Spring, they would take Math 115/125 (a total of 10 units) and Personal Development 1. After completing all four courses, you will be prepared to take college-level math (Math 225/227 or Math 245). Space is limited; contact Scott Weigand at (818) 947-2811 or [weigansm@lavc.edu](mailto:weigansm@lavc.edu) or visit the Humanities Building, Room 100 to obtain add slips for these courses before Friday, September 9. For a course description, visit the Fall 2011 LAVC Schedule of Classes at <http://www.lavc.edu/schedules.html>.



**Got Questions Regarding a Campus Construction Project? Get the Latest News and Construction/Parking Updates from the reVitalizing Valley College Web Page**

**LAVC regularly posts updates on campus construction on the LAVC reVitalizing Valley College's Web page. There is also a Construction/Parking Updates link that notes construction notifications regarding all current projects that may impact access to campus buildings, walkways, roadways or parking at <http://www.lavc.edu/revitalizingvalley/constructionupdates.html>.** The reVitalizing Valley College Web site provides the campus, and the community we serve with information and updates on the campus building program that is being funded by voter-supported Prop A/AA and Measure J. For more information, visit <http://www.lavc.edu/revitalizingvalley/index.html>.



**Attention New Parents! The Family Resource Center has Free Baby Clothes for Newborns to Size 3**

**The LAVC Family Resource Center offers a free baby clothes exchange for the community in the new Family Resource Center located in the Child Development and Family Complex.** New parents are encouraged to bring their clean and good condition used baby clothes to trade them for other used baby clothes. Donations of clean and gently used baby clothes to be used in the exchange are also welcomed. In addition, the Family Resource Center also offers other services and resources for new parents. For more information, contact the Family Resource Center at (818) 778-5528 or visit [http://www.lavc.edu/child\\_development/frc.html](http://www.lavc.edu/child_development/frc.html).



**Looking for Someone at LAVC? Check out the Online LAVC Phone/Email Directory**

**LAVC features a searchable campus directory on the college's homepage. This directory allows the campus community, students and the public to find the contact information for LAVC faculty/staff, departments, and programs/services.** The searchable phone directory can be found by clicking the "Map / Directory / Hours" link on the homepage, or can be accessed by visiting [www.lavc.edu/directory/](http://www.lavc.edu/directory/). (Please note: If an employee finds that his/her information is inaccurate or missing, please contact Yovanna Campos in the LAVC Administrative Services Office; instructions on how to request to update directory information is available in the "Announcement & Events for Faculty/Staff" section of the LAVC College Bulletin.)



### **Got News to Share? Let the LAVC Public Office Help You Publicize It!**

**The LAVC Public Relations Office can assist with disseminating news and announcements, and promoting events and activities on campus.** It can help LAVC departments, programs and services with posting: announcements in the College Bulletin, event announcements on the college's electronic marquee, calendar listings on LAVC's online calendar, news & events announcements on the LAVC homepage, and post announcements on LAVC's Facebook page and Twitter feed. The college's Web designer can also help update information on Web pages, and assist with designing Web pages for departments and programs! For more information on the services offered by the Public Relations Office and to download the PR Request Form, visit <http://www.lavc.edu/campusnews/pr.html>.

Additional news and events are posted online at [www.lavc.edu/campusnews/](http://www.lavc.edu/campusnews/).

## **Please Announce to All Students**

The following are important campus announcements for your students:

- **Admissions & Records, Financial Aid & Counseling, and All Student Services Only Open Monday-Thursday This Summer.** From June 20-August 19, 2011, Admissions & Records, Financial Aid, and Counseling will be open Monday-Thursday from 8 a.m.-7 p.m., and the Assessment Center, Services for Students with Disabilities, Outreach and Recruitment, Associated Student Union, EOPS, TRiO, and the Vice President of Student Services Office will be open Monday-Thursday from 8 a.m.-6 p.m. *Please note: Transcripts, Faculty Services, Graduation, Prerequisites, International Students and General Information Services will be CLOSED DAILY from 12 noon - 3:00 p.m.* All offices will return to their normal hours of operation starting Monday, August 22.
- **Certain Campus Offices Are Closed for the Summer – Cafeteria, Career/Transfer Center, Foreign Language Lab, and Student Health Center.** During the summer, several offices on campus will be closed until the start of Fall 2011 semester. The following offices will reopen on August 29: LAVC Cafeteria, Career/Transfer Center, Student Health Center and Foreign Language Lab. For more information regarding these offices, visit their individual web pages at [www.lavc.edu](http://www.lavc.edu).
- **Want to Get Involved on Campus? Apply Today to be an ASU Officer!** The ASU (Associated Student Union) is now taking applications for the following open positions: Chief Justice, Parliamentarian, ICC Senate Representative, Commissioner of Athletics, Commissioner of Ethnic & Cultural Affairs, Commissioner of Evening Division, and Commissioner of Political Affairs. The deadline to apply is Friday, September 16 at 12 noon. Applications must be turned into the ASU Office located on the 2<sup>nd</sup> Floor of the Student Services Center. For more information, contact the ASU Office at (818) 778-5516.
- **Calling All Job Seekers! Learn How to Be Successful at Your Job Search by Joining the LAVC Job Club.** LAVC's popular Job Club will meet on Friday, August 26 from 9 a.m.-12 noon in Behavioral Science 101. This unique program has been highly successful in returning people to the workforce. Parking is available for free in Parking Lot B. For more information, visit [www.lavc.edu/jobtraining/jobclub.html](http://www.lavc.edu/jobtraining/jobclub.html).
- **Did You Know? LAVC Now Offers an Accelerated Math Series to Help You Get to College-Level Math in Just Two Semesters!** LAVC is offering an accelerated series of Math classes (if you placed in Math 105) along with a one-unit Personal Development class that will help prepare you to successfully complete all your math courses. All you need to do is enroll in the Fall semester for Math 110 (a 5-unit class that combines Math 105 and Math 112) and Personal Development 1, and enroll in the Spring semester in Math 115/125 (a total of 10 units) and Personal Development 1. After completing all four

courses, you will be prepared to take college-level math (Math 225/227 or Math 245). Space is limited; contact Scott Weigand at (818) 947-2811 or [weigansm@lavc.edu](mailto:weigansm@lavc.edu) or visit the Humanities Building, Room 100 to obtain add slips for these courses. The deadline to add a class is Friday, September 9. For a course description, visit the Fall 2011 LAVC Schedule of Classes at <http://www.lavc.edu/schedules.html>.

- **Get College Credit for Your Job this Fall through Cooperative Education!** LAVC students can receive college credit for their work experience this Fall 2011 Semester by taking a Cooperative Education class; the deadline to add a class is Friday, September 9. To be eligible, you must be working/interning during the 17-week Fall semester (students who are self-employed, temps, substitutes, informal childcare providers or homecare providers are not eligible) and be enrolled in and complete one other additional class. Information on how to enroll is available at <http://www.lavc.edu/cooped/enroll.html>.
- **Learn How to Get Guaranteed Admission to Transfer to a UC Campus.** The Career/Transfer Center will offer a University of California TAG (Transfer Admission Guarantee) Webinar on Thursday, September 8 at 10 a.m. and Wednesday, September 14 at 2 p.m. in the Counseling Department in the Student Services Annex. This webinar will share information about the UC Transfer Admission Guarantee Program. For more information and how to sign up for the webinar, visit the Career/Transfer Center Web page at <http://www.lavc.edu/Transfer/index.html>.
- **Are You Prepared to Apply to a University of California Campus? Sign Up Today for the UC Application Webinar.** The Career/Transfer Center will offer a University of California Application Webinar on October 6, 11 and 20, and November 8, 16 and 22 at 1 p.m. and 4 p.m. Come learn more about the application process, and what you will need to do to apply to transfer to a UC campus. For more information and how to sign up for the webinar, visit the Career/Transfer Center Web page at <http://www.lavc.edu/Transfer/index.html>.

## Announcements & Events for Faculty/Staff

**Reminder to All Classified Staff—Don't Forget About the Classified Staff Appreciation Luncheon on August 16.** The LAVC College Administrative Team is holding a "Classified Staff Appreciation Luncheon" on Tuesday, August 16 from 11:30 a.m.-1 p.m. in Monarch Hall. This annual event, which is for all classified employees (not student workers) and sponsored by LAVC's team of college administrators, is a "thank you" to all the classified staff for their hard work and dedication throughout the year. For more information, contact the LAVC President's Office at (818) 947-2321.

**Attention Classified Staff! Come to the Classified Staff Development Committee BBQ Fundraiser on August 18.** The LAVC Classified Staff Development Committee is holding a "BBQ Fundraiser" on Thursday, August 18 from 11 a.m.-2 p.m. in the Faculty Lounge. This event will help to raise funds for the Classified Staff Development Committee. Classified Staff are encouraged to invite their friends and co-workers! For more information, contact Yovanna Campus or download the flyer at [http://www.lavc.edu/flyers/Classified\\_Staff\\_Development\\_Committee\\_BBQ\\_Fundraiser\\_8-16-11.pdf](http://www.lavc.edu/flyers/Classified_Staff_Development_Committee_BBQ_Fundraiser_8-16-11.pdf).

**Need the LAVC Logo? Download It Anytime from LAVC Graphic Standard & Style Guide Web Page.** Electronic versions of the LAVC logo as well as LAVC document templates are now available on the LAVC Graphic Standard & Style Guide Web page. This newly revised Web page contains downloadable copies of all the different variations (for print and for the Web) of the LAVC logo and the LAVC Signature (e.g. logo with the name of the college); access to this page is restricted to use by faculty and staff using an on-campus computer. To access the LAVC Graphic Standard & Style Guide Web page, visit <http://www.lavc.edu/styleguide/index.html>.

**Is Your Information Correct on the LAVC Online Phone/Email Directory? Remember to Send Administrative Services Your Updates or Changes!** The LAVC Administrative Services Office is assisting faculty, staff and administrators with updating information on the online LAVC phone/email directory at [www.lavc.edu/directory](http://www.lavc.edu/directory). If an employee finds that his/her information is inaccurate or missing, please send an email (and copy your supervisor/department chair/vice president) to Yovanna Campos in Administrative Services (at [camposyv@lavc.edu](mailto:camposyv@lavc.edu)) with the following information:

- (1) employee's full name,
- (2) nickname (if applicable),

- (3) title,
- (4) department,
- (5) building location with room number
- (6) phone number,
- (7) fax number,
- (8) LAVC email address, &
- (9) secondary email address (if applicable)

Yovanna will then respond back to the supervisor/department chair/vice president when the updates have been completed. If any questions, please contact Yovanna at [camposyv@lavc.edu](mailto:camposyv@lavc.edu) or by calling extension 2337.

**Updated Fall 2011 Shared Governance Committee Schedule Now Posted on the LAVC 411 Web Page.** An updated schedule of campus committee meetings has been posted on the LAVC 411 page at <http://www.lavc.edu/411/>. The schedule (in an Excel format) notes the meeting dates of all Tier 1 and Tier 2 shared governance committees, and other selected workgroups. Individuals with questions regarding a specific committee and/or meeting date, should contact the appropriate committee contact noted on the page.

**Parking Lot A and a Part of College Road South is Reopening on August 22.** Parking Lot A and the southern portion of College Road South will be closed from April 1-August 19, 2011; the lot is scheduled to be reopened on Monday, August 22. The area is being renovated to improve traffic flow in the lot, add additional parking spaces, create a new pedestrian walkway to the Metro stop on Fulton Avenue and Burbank Boulevard, and to install new parking lot lighting and new blue light emergency phone stations to ensure safety on campus. For the latest construction update, please visit [www.lavc.edu/revitalizingvalley/constructionupdates.html](http://www.lavc.edu/revitalizingvalley/constructionupdates.html).

**Save the Date—TechFest 2011 is August 22-24.** Title V and LAVC Professional Development will present “TechFest 2011” (a series of free workshops for faculty) from August 22-24. TechFest will feature three days of fantastic technology workshops to help you enhance your face-to-face, online, and hybrid classes. A complete schedule and workshop descriptions are available at [www.lavc.edu/profdev](http://www.lavc.edu/profdev). If you wish to join us for lunch, you need to RSVP to [profdev@lavc.edu](mailto:profdev@lavc.edu) or call (818) 947-2712. If you have any questions, contact Deborah Kaye at [kayedr@lavc.edu](mailto:kayedr@lavc.edu) or Jim Marteney at [martenji@lavc.edu](mailto:martenji@lavc.edu).

**Save the Date—August 25 is Opening Day.** LAVC will hold its annual Opening Day on Thursday, August 25 starting at 8 a.m. in Monarch Square. It promises to be a stimulating day with your colleagues. More details will be sent to the faculty at a later date.

**Attention All Adjunct Faculty! Don't Miss the Adjunct Faculty Orientation on August 27.** LAVC Professional Development will be holding an “Adjunct Faculty Orientation” on Saturday, August 27 from 8:30 a.m.-12 noon in the Cafeteria. For more information, contact Professional Development at (818) 947-2712.

**Parking Lot D is Scheduled to Reopen on August 29.** Construction in Parking Lot D is scheduled to be completed by August 26; on August 29, it will reopen for student, faculty and staff use. The parking lot was temporarily closed in the Spring and Summer to enable the installation of new parking stalls with photovoltaic panels. For more information, visit the Construction Updates Web page at [www.lavc.edu/revitalizingvalley/constructionupdates.html](http://www.lavc.edu/revitalizingvalley/constructionupdates.html).

## Activities this Week

A complete list of campus events and meetings is posted on the calendar at [www.lavc.edu](http://www.lavc.edu). Please contact the listed department/contact person for more detailed information.

**Symbol Key:**  For Students;  For Faculty/Staff;  Arts/Music;  Athletics;  Deadlines

### Sunday, August 14

Fall Semester 2011 - Internet Registration for New and Continuing Students (by appointment)

### Monday, August 15

Fall Semester 2011 - Internet Registration for New and Continuing Students (by appointment)

## **Tuesday, August 16**

Fall Semester 2011 - Internet Registration for New and Continuing Students (by appointment)

-  *Classified Staff Appreciation Luncheon for classified employees sponsored by the LAVC Administrative Team @ 11:30 am- 1 pm (Monarch Hall); by invitation only - Contact: LAVC President's Office*

## **Wednesday, August 17**

Fall Semester 2011 - Internet Registration for New and Continuing Students (by appointment)

## **Thursday, August 18**

Fall Semester 2011 - Internet Registration for New and Continuing Students (by appointment)

-  *Classified Staff Development Committee BBQ Fundraiser sponsored by the LAVC Classified Development Committee @ 11 am- 2 pm (Faculty Lunch); \$3 donation - Contact: Yovanna Campos (818) 947-2337*

-  *Work Study Job Fair sponsored by the LAVC Financial Aid Office @ 11 am- 3 pm (Monarch Hall & Fireside Room) – Contact: Silvia Diaz [diazs@lavc.edu](mailto:diazs@lavc.edu) (818) 778-5560*

## **Friday, August 19**

Fall Semester 2011 - Internet Registration for New and Continuing Students (by appointment)

*Cooperative Agencies Resources for Education (CARE) Conference sponsored by LAVC Extended Opportunity Programs and Services (EOPS) @ 9 am- 4 pm (Student Services Center Multi-Purpose Room) – Contact: Veronica Enriquez (818) 778-5776 [EOPS/CARE Web Page](#)*

-  *GED Testing (1 of 2) sponsored by the CalWORKs Program @ 12:30- 5:30 pm (TBA); Cost: \$150 for full test; \$35 per subject for the partial re-test; Fees must be paid at time of registration – Contact: CalWORKs (818) 947-2976 [CalWORKs GED Web Page](#)*

## **Saturday, August 20**

Fall Semester 2011 - Internet Registration for New and Continuing Students (by appointment)

-  *GED Testing (2 of 2) sponsored by the CalWORKs Program @ 9 am- 2 pm (TBA); Cost: \$150 for full test; \$35 per subject for the partial re-test; Fees must be paid at time of registration – Contact: CalWORKs (818) 947-2976 [CalWORKs GED Web Page](#)*

### **Vision Statement**

*Los Angeles Valley College serves the community as a leader in instructional excellence, facilitating the success of its diverse students, developing critical thinkers and life-long learners, and contributing to the economic and cultural vitality of the San Fernando Valley and beyond.*

### **Mission Statement**

*Los Angeles Valley College is a comprehensive community college located in the center of the San Fernando Valley. The College serves the community by providing transfer, degree, career-technical, foundational, transitional and continuing education programs in an attractive and accessible learning environment that fosters student success. Embedded in these programs are the greater goals of critical thinking and life-long learning which are necessary for success in the workplace and for advancing one's education, personal development and quality of life.*

To read the entire Mission Statement, visit [www.lavc.edu/vision-mission/](http://www.lavc.edu/vision-mission/)

**The LAVC College Bulletin is distributed to the campus community every Wednesday  
for the following week's activities and events.**

**A PDF version is also posted on the LAVC Web site at <http://www.lavc.edu/bulletin> every Friday.**

**Available in alternate media formats**